



Mrs Abigail Birch
Executive Headteacher

Miss Maddy Jones
Head of School

3rd June 2020

Dear Parent/Carers

Further to the letter sent to all parent/carers on 1st June 2020, we would like to update you on the next stage of our phased return for additional pupils.

Your child returning to school

We have risk assessed and planned for additional pupils to return to school on Monday 8th June. Parents/carers will have received an individual email this afternoon from office@ifield.kent.sch.uk to confirm if your child will be attending school on 8th June.

Please note if you have not received an email, please ensure you do not send your child into school.

Pupils have been grouped into “bubbles”. This does mean that it is not guaranteed that your child will be in their usual class, although we have worked hard to ensure a degree of consistency with the staffing and peer groups within each bubble. Staff will continue to support pupils in understanding the importance of social distancing, whilst continuing to promote friendships, without interacting with other bubbles. We will obviously continue to meet the needs of our pupils, including their sensory and personal care needs. Pupils will be making the most of our outdoor areas, where we can create more opportunities to maintain or extend the 2 metre rule.

The number of pupils within each bubble will be no more than five per class, this is to create additional space, making social distancing easier for our pupils.

We are making further arrangements for additional pupils to attend on either 15th June or 22nd June depending on the risk assessment in relation to the increased numbers attending school. We will be sending individual emails to all parent/carers regarding further places after 8th June.

Please ensure you read the essential information in relation to the start and the end of the day arrangements on page 3 of this letter.

What can my child bring into school?

We ask that where possible pupils do not bring into school any personal items, apart from sensory resources required for the day. In line with our new guidelines, please ensure your child brings a named water bottle, sunhat, sun cream and coat / jacket into school. We will not be sending home any reading books to prevent transmission. We will continue to use home/school journal as our method of communication.

Other key information

If a pupil or member of staff within a bubble becomes unwell during the school day with symptoms of COVID-19, they will be sent home and should then be tested. In addition to the person displaying symptoms, all other pupils and staff from within the bubble will also be sent home and asked to isolate until the test results have been received. If the test is negative, the pupils and staff are able to return to

school, if it is positive everyone must self-isolate for 14 days. Once the pupils and staff have left the school building the classroom space will be cleaned thoroughly.

Ifield continues to review our protection and prevention procedures in light of COVID-19, to minimise the risk of infection within our community. Please be assured that we will continue to follow all government guidance and put in place the measures that are required to keep people as safe as possible. However, there is no doubt that whatever measures are put in place we cannot eliminate the risk that the virus could spread in school due to the fact that we work in close proximity to each other.

There will be an enhanced cleaning program in place throughout the school day to clean all high contact areas such as door handles and hand railings.

We recognise that things will be extremely different for those pupils who return to school, however it is important that we put these measures into place to make the school as safe as possible for both pupils and staff. We also appreciate that this is a lot of information for you to take on board. If you have any questions or queries, please do not hesitate to contact a member of the leadership team.

Transition for September

Despite these unprecedented times, we are actively preparing for September. As a leadership team we are currently planning how we will work differently to ensure transition into a new academic year is as meaningful as possible for our pupils. We will be writing to all parents within the next two weeks to share transition arrangements.

Conclusion

We recognise that not all families will choose to send their child/ren back at this time, for a wide range of valid reasons. For these pupils, we will continue to support their learning through our home learning page on our school website.

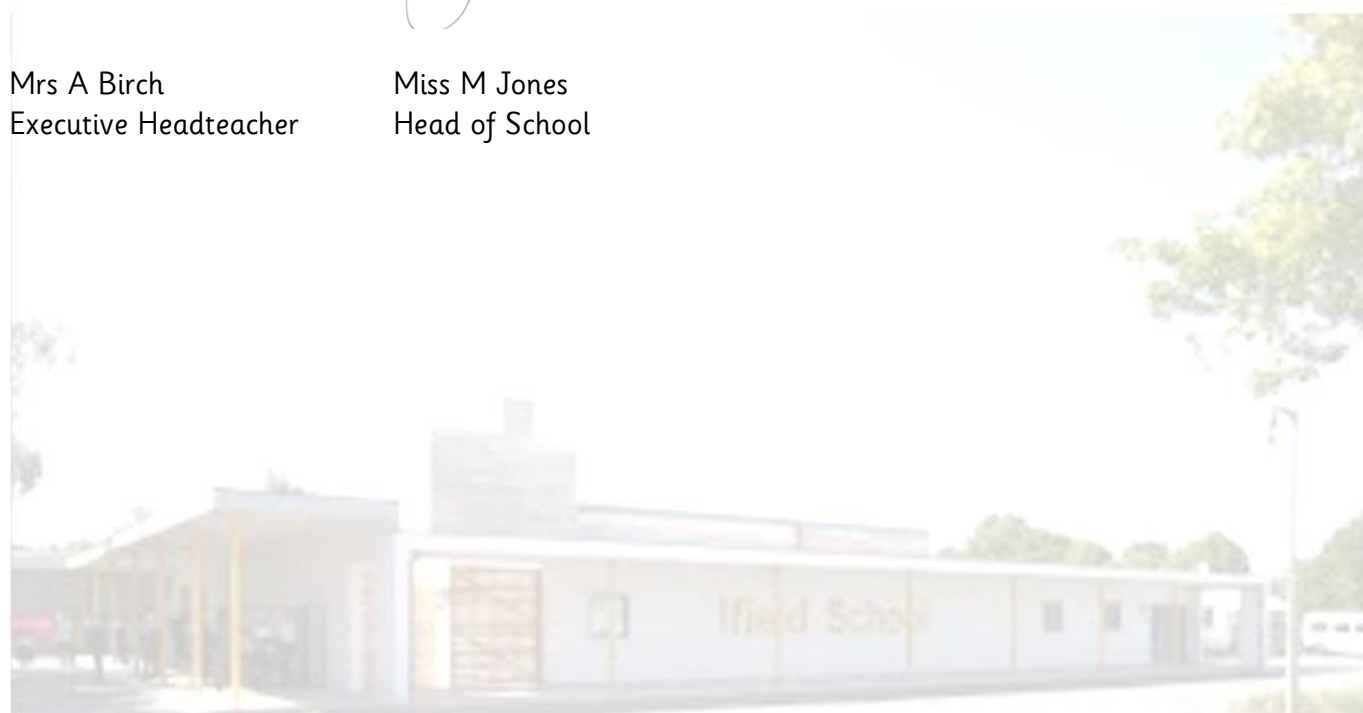
Yours faithfully



Mrs A Birch
Executive Headteacher



Miss M Jones
Head of School



ESSENTIAL INFORMATION

Start and end of the school day arrangements:

Please ensure you adhere to the social distancing measures in place and queue following the yellow markers whilst waiting for your child and do not enter the building unless necessary.

To reduce crowding at the beginning of the school day:

- Pupils arriving by taxi and mini-bus should arrive at 8.45 am and be escorted to the main reception doors.
- Pupils brought by parents or carers should arrive at 9.15am. We would ask parents not to arrive more than 10 minutes before drop off.
- Pupils from early years foundation stage and key stage 1 (Years R, 1 and 2) who are transported by parents, should go to the main reception area to drop off their child.
- Pupils from key stages 2 and 3 (years 3 to 9) who are transported by parents, should go to the doors next to the car park area used for drop off and pick up.
- Students from key stages 4 and 5 (Years 10, 11 and sixth form) who are transported by parents should go to the entrance at the rear of the building.
- Parents/carers and personnel from KCC transport must adhere to social distancing guidelines displayed around the school and leave the school premises as quickly as possible.
- All adults and pupils entering the school building must use the hand sanitiser provided.
- Except under exceptional circumstances, parents/carers should handover their child or young person at the three entrance doors.

To reduce crowding at the end of the school day:

- Pupils collected by taxi and minibus will leave at 3.30 pm and be escorted to the main reception doors by staff.
- Pupils brought by parents or carers will be collected from school at 3.15 pm. We would ask parents not to arrive more than 10 minutes before collection.
- Pupils from early years foundation stage and key stage 1, who are transported by parents, should go to the main reception area for collection when called.
- Pupils from key stages 2 and 3 (years 3 to 9), who are transported by parents, should go to the doors next to the car park for collection when called.
- Students from key stages 4 and 5 (Years 10, 11 and sixth form), who are transported by parents, will be collected at entrance at the rear of the building when called.
- Parents/carers and personnel from KCC transport must adhere to social distancing guidelines displayed around the school and leave the school premises as quickly as possible.
- All adults and pupils leaving the school building must use the hand sanitiser provided.
- Except under exceptional circumstances, parents/carers should collect their child or young person at the three entrance doors and not enter the school building