



**Training Brochure
for Professionals
2017 - 2018**

SPECIALIST TEACHING AND LEARNING SERVICE

The Specialist Teaching Team for the Gravesham District advise and support early years settings and schools to build the capacity and confidence to deliver high quality provision for children and young people with special educational needs and disabilities (SEND).

Mrs Amanda Braisted, Assistant Head and Director of Inclusion, Ifield School

Mr Jason Owen, Specialist Teacher, Social, Emotional & Mental Health

Ms Ruth Cubitt, Specialist Teacher in Cognition & Learning

Mrs Helen Cottage, Specialist Teacher for Communication & Interaction

Mrs Claire Noordally, Specialist Teacher for Communication & Interaction

Mrs Julie Hawkins, Specialist Teacher for Inclusion

Ms Hannah Day, Specialist Teacher for SEND in Early Years

Mrs Julie Bruce, Specialist Teacher for Hearing Impairment

Mrs Pam Shetra, Specialist Teacher for Physical Impairment &
Multi-sensory impairment

Mr Andy Taylor, Specialist Teacher for Visual Impairment



Mrs Abigail Birch, Executive Headteacher, The Cedar Federation, Ifield School

FOREWORD

Welcome to the Ifield SMILE Brochure 2017-2018.

As you can see from our fully packed brochure we hope that we have provided a range of training courses to suit the needs of our schools and Early Years providers in Gravesham.

The majority of our courses are held at Ifield SMILE although there are some training sessions planned in other districts. When booking on these courses a booking form still needs to be completed and sent to chall@ifield.kent.sch.uk at Ifield Smile.

Details of all of our courses for parents and professionals are also advertised on the Ifield School website, including a downloadable booking form.

Schools and settings will be invoiced after attendance at the training session.

Where a course is extremely popular we will keep a waiting list or if a course is undersubscribed we may need to cancel or re-arrange the session.

There will be no charge for training sessions cancelled with more than 48 hours' notice. Please note that non-attendance or cancellation within 48 hours will be charged the full amount.

We really look forward to working with you.

Happy Training.

Workshops	Page
Break it up! Pleasant playgrounds and lovely lunchtimes – Behaviour strategies for lunchtime staff	6
Kent Core M.A.D 4 Behaviour	7
Behaviour and Balls (influencing your class in Physical Education lessons)	8
Autism Champions	9
Lego Group Interventions	10
Language for Learning TA Survival	11
Kent Core Positive Relationships & Social Development in Early Years	12
Paediatric First Aid – Early Years	13
Speech & Language in Early Years	14
Kent Core Well-Being - De-escalation	15
Makaton for Beginners	16
Kent Core Autism Awareness for Early Years	17
Kent Core ASD Stage 1 Awareness Raising for Primary	18
Sensory Processing	19
Kent Core ASD Stage 1 Awareness Raising for Secondary	20
Kent Core Dyscalculia Awareness Raising	21
Makaton in Early Years	22
Foetal Alcohol Spectrum Disorder (FASD)	23
Courageous Conversations	24
Kent Core Supporting 2 year olds with complex needs	25
Kent Core Risk Assessment & Care Plans for Early Years	26
Dyspraxia	27
Kent Core Physical Development	28
Communicate in Print	29
Kent Core M.A.D 4 Behaviour- Primary Teachers & Teaching Assistants	30

Workshops	Page
Kent Core Language for Learning in Early Years	31
Visual Support in Early Years	32
Kent Core Dyslexia Awareness Raising	33
Paediatric First Aid – Early Years	34
Supporting Children with Self-Regulation – Getting and Staying Calm	35
Autism Awareness for Early Years (Kirby Woods)	36
Attachment	37
‘Clever Fingers’ and Developing Fine Motor Skills	38
Working 1:1 with Pupils with Challenging Behaviour	39
Speech, Language & Communication in mainstream classroom	40
Makaton Foundation	41
Supporting Vulnerable Young People with Transition	42
Cognitive Behaviour Theory in Practice	43
Speech and Language in Early Years	44
Kent Core Well-being: Building Resilience using tools of positive psychology	45
Kent Core Well-being: Managing Anger	46
Kent Core Well-Being - De-escalation	47
Well-Being: An Introduction to Transactional Analysis	48
Early Years Autism Champions	49
Social Stories and Comic Strip Conversations	50
The Smile ASD Parent Support Groups	51
SENCO Forums	52
Venue Hire Details	53
The Smile Team and Booking Information	54

BREAK IT UP! PLEASANT PLAYGROUNDS AND LOVELY LUNCHTIMES – BEHAVIOUR STRATEGIES FOR LUNCHTIME STAFF

Thursday 14th September 2017

Timings: 9.30am – 11.30am

Workshop objectives:

The session will share a range of behaviour strategies that can be immediately used by those supporting children in mainstream primary schools at breaks and lunchtimes.

Workshop Content:

Participants will:

- Reflect on their own practice in relation to proactive playground management
- Extend their ability to effectively use behaviour strategies
- Examine how language can affect behaviour
- Consider making changes to policy and procedure to support the above

Target Audience:

Mid-Day Supervisors accompanied by a staff member responsible for change & impact at lunchtimes

Presented by:

Jason Owen

Gravesham Specialist Teaching & Learning Service

£20.00

Refreshments are provided

KENT CORE M.A.D. 4 BEHAVIOUR

Date: 22nd September & 29th September 2017

Timings: 9.30 – 12.00

Workshop Objectives:

‘Making a Difference 4 Behaviour’ is a two morning training event in which participants will gain an overview of general behaviour strategies and will consider how to develop effective behavioural strategies in order to return to their classrooms with a toolbox of ideas.

Attendees need to attend BOTH morning sessions Friday 22nd September & Friday 29th September.

Workshop Content:

Participants will:

- Reflect on their own classroom practice in relation to pro-active classroom management
- Extend their ability to effectively use recognition, affirmation and praise as part of a linked classroom system
- Extend the range of positive strategies for immediate use in the classroom
- Understand the difference between primary and secondary behaviour
- Examine how language can affect behaviour
- Develop awareness of using a staged approach

Target Audience:

This workshop is particularly suitable for teachers, teaching assistants and learning and behaviour mentors who teach groups in Primary schools.

Presented by:

Jason Owen

Gravesham & Dartford Specialist Teaching & Learning Service

£56.00 (for both sessions)

Refreshments are provided

BEHAVIOUR AND BALLS

Influencing your class in Physical Education lessons

Friday 22 September 2017 & Friday 29 September 2017

1.00pm – 3.00pm

Workshop objectives:

The two sessions will support classroom teachers in transferring their behavioural strategies from the classroom to PE lessons.

(This a 2 x half day and course attendees are expected to attend both half days).

Workshop Content:

Participants will:

- Develop a 'toolbox' of behaviour strategies that can be used in the classroom and transferred to PE lessons in the hall and for outside PE
- Reflect and consider why behaviour within PE can sometimes be more challenging for some teachers (than it is within the classroom)
- Learn what organisational structures can easily be put in place to influence positive behaviour within PE lessons

Target Audience:

Classroom teachers from mainstream schools (without a qualification in PE) who still teach PE in their primary schools.

Presented by:

Jason Owen

Gravesham Specialist Teaching & Learning Service

£56.00 (for both sessions)

Refreshments are provided

AUTISM CHAMPIONS

Commences Thursday 5th October 2017

14:00 – 16:00

Workshop Objectives:

Participants will increase their knowledge and understanding of autism and seek opportunities to share this knowledge with colleagues and make effective changes in school.

The aim is to improve outcomes for children and young people with autism and to build capacity within local schools.

6 training sessions, 14:00- 16:00 on the following dates:

Term 1	5th October 2017
	19th October 2017
Term 2	2nd November 2017
	30th November 2017
	14th December 2017
Term 3	11th January 2018
Term 4	22 February 2018

Mentoring session 29th March 2018

Final session 26th April 2018

Workshop Content:

The sessions will explore various aspects of autism and the impact this has on educational practice. The session will develop participant's knowledge and understanding of autism and how to use effective strategies and techniques in school. In addition there will be mentoring sessions where participants will identify and lead an area of positive change for pupils with autism.

Target Audience:

Staff with the potential to act as 'Champions' for pupils with autism in their school and facilitate positive changes.

Presented by:

Claire Noordally & Helen Cottage

Gravesham Specialist Teaching and Learning Service

£85.00 per participant to include 7 training sessions, mentoring session & final session

Refreshments are provided

LEGO GROUP INTERVENTIONS

Friday 6th October 2017

09:30-12:30

Workshop content

This half day training course provides:

- An outline of the history and theory behind Lego Therapy
- An understanding of how Lego Therapy can be adapted for use as a small group intervention in schools
- Practical experience of using Lego as a resource to teach and practise a variety of social interaction and communication skills
- An understanding of which students will be most likely to benefit from Lego group interventions
- Suggested resources for measuring the impact of Lego group interventions

By the end of the morning, participants should have all the required information to enable them to run Lego Group Interventions in their own schools.

Target Audience

Teaching Assistants and HLTAs in Key Stages 1, 2 and 3; especially those working with students who have language and communication difficulties such as Autism.

Presented by

Helen Cottage,
Specialist Teacher for Communication and Interaction

£30.00 per delegate

Refreshments are provided

LANGUAGE FOR LEARNING – TA SURVIVAL

Monday 9th October 2017

09:30-12:30

This half day training course provides:

- Links to the SEN Code of Practice 2014
- Tools to help you recognise pupils with SLCN.
- Key practical strategy ideas to support pupils at a universal level across the curriculum.
- An understanding of the need for collaborative working practices for pupils with SLCN
- The 'TA Survival Kit' packed and ready to go to enable you to put what you have learned into practice immediately.
- Competencies at a universal and enhanced level of the Speech, Language and Communication Framework.

Target Audience

Teaching Assistants and HLTAs in Key Stages 1, 2 and 3.

Presented by

Helen Cottage, Specialist Teacher for Communication and Interaction and a Speech and Language Therapist

Booking: -

Application for a place on the course must be made through Kent's online course booking service: CPD online

£33.00 per delegate

Refreshments are provided

KENT CORE POSITIVE RELATIONSHIPS & SOCIAL DEVELOPMENT IN EARLY YEARS

Date: Thursday 12th October 2017

09.30 – 15.00

Workshop Objectives and content

This day training will help identify difficulties and concerns associated with children with social, emotional and mental health needs and will look at how the environment within your settings impacts on children's behaviours.

Target Audience

This workshop is suitable for EYFS Practitioners working in pre-school and Early Years settings.

Presented by:

Hannah Day

Specialist Teacher for SEND in EY

£22.00 per delegate

Lunch and refreshments are provided

PAEDIATRIC FIRST AID – EARLY YEARS

Friday 13th October & Friday 20th October 2017

09:30-16:30

Workshop Objectives:

This two day Paediatric First Aid course is in line with the Statutory Framework for the Early Years Foundation Stage (EYFS) and meets the requirements of Ofsted.

Workshop Content:

- Planning for first aid emergencies, dealing with emergencies
- Resuscitating
- Recognising and dealing with shock including anaphylactic shock and electric shock
- Recognising and responding appropriately to bleeding
- Responding appropriately to burns and scalds, choking and cases of poisoning
- Responding appropriately to suspected fractures and head, neck and back injuries
- Responding appropriately to foreign bodies in eyes, ears and noses, eye injuries, bites and stings
- Responding appropriately to effects of extreme heat and cold and febrile convulsions
- Recognising and responding appropriately to the emergency needs of chronic medical conditions including: epilepsy, asthma, sickle cell, diabetes
- Recognising and responding appropriately to meningitis and other serious sudden illness

Target Audience:

This two day workshop is suitable for child minders, nursery and school staff (dealing with Foundation Stage) and anybody who works with children and wants a more in-depth course.

Presented by:

A Paediatric First Aid Trainer and includes both theory and practical sessions

£115.00 per delegate

Lunch and refreshments are provided

SPEECH & LANGUAGE IN EARLY YEARS

Thursday 19th October 2017

09:30-12:30

Workshop Objectives:

This half day workshop will focus on children's speech and language development in the Early Years.

Workshop Content:

Participants will:

- Learn how to identify and support children with speech, language and communication difficulties
- Explore a range of resources available to facilitate the development of speech and language skills in young children
- Understand the referral process and consider how to make the best use of the speech and language services available
- Analyse speech and language therapy reports and consider how to implement their recommendations

Target Audience:

This workshop is suitable for teachers and support staff working in all pre-school and Early Years settings.

Presented by:

Hannah Day, Gravesham Specialist Teaching & Learning Service

Carol Parry, Ifield Speech & Language Therapist

£15.00 per delegate

Refreshments are provided

KENT CORE WELL-BEING - DE-ESCALATION

Thursday 2nd November 2017

09:30 – 12:00

Workshop objectives:

This session will enable participants to reflect on how their behaviour can influence the behaviour of others with the intention of reducing escalations of conflicts

Workshop Content:

Participants will:

- Reflect on their own classroom practice in relation to proactive classroom management
- Gain an overview of
- Extend their ability to effectively use verbal and non-verbal strategies to de-escalate, divert and distract
- Extend their range of other positive strategies for immediate use in the classroom
- Examine how language can affect behaviour
- Develop awareness of using a staged approach

There is no practical aspect to this session. The session will not cover examples of restraint.

Target Audience:

All staff involved in teaching and learning; mainstream primary and secondary

Presented by:

Jason Owen

Gravesham & District Specialist Teaching & Learning Service

£33.00 per delegate

Refreshments are provided

MAKATON FOR BEGINNERS

Friday 3rd November & Friday 17th November 2017

09:30-15:15

Workshop Objectives:

The Beginners two day workshop provides a practical introduction to the Makaton Language Programme. Over 100,000 children and adults use Makaton symbols and signs, either as their main method of communication or as a way to support speech.

Workshop Content:

The sessions include discussing commonly asked questions, hints and tips for effective signing and symbol use and how to start using Makaton in everyday situations at home or work. Participants will also learn the signs and symbols for Stages 1-4 and Additional of the Core Vocabulary.

Duration: The Beginners Workshop is made up of 4 modules which will be delivered over the two days.

Entry criteria: Participants must have an interest in early communication skills.

Study materials: You will receive 2 workshop manuals, which include the signs and symbols that you have learnt. You will also be given a certificate of attendance.

Target Audience:

This two day workshop is suitable for professionals, parents and carers.

Presented by Regional Makaton Tutors:

Clare Bridgewater, Swale District Inclusion & Outreach Manager

Carol Parry, Ifield Speech & Language Therapist

£80.00 per delegate

Lunch and refreshments are provided

KENT CORE AUTISM AWARENESS FOR EARLY YEARS

Tuesday 7th November & Tuesday 14th November 2017
09:30-14:30

Training Objectives:

To provide delegates with an awareness and an introduction to Autism Spectrum Disorder, with an Early Years focus.

Training Content:

This two day training will cover:

- What is Autism?
- The impact that Autism has on an individual's communication, language and play skills
- Developing effective support for pupils with Autism in your own setting
- Creating an appropriate learning environment – strategies and interventions
- Understanding and managing behaviour, practical strategies

Target Audience:

This training is for Early Years Foundation Stage (EYFS) staff who work in Private, Voluntary & Independent (PVI) settings, maintained nurseries and Reception classes in schools.

Presented by:

Hannah Day, Kent Specialist Teaching & Learning Service, Educational Psychology Service & Speech & Language Therapy Service

£40.00 per delegate for this two day training

Refreshments are provided (Please note lunch not included)

KENT CORE ASD STAGE 1 AWARENESS RAISING FOR PRIMARY

**Wednesday 8th November 2017
09:30-15:00**

Training Objectives:

This one day workshop is designed for staff in Primary Schools who are new to working with pupils with Autism Spectrum Disorder or those who have not previously attended Autism training.

Training Content:

The training will cover:

- What is Autism Spectrum Disorder?
- Psychological theories relating to ASD
- Implications for communication and interaction
- Creating an appropriate learning environment – strategies and intervention
- Dealing with behaviour – understanding and supporting pupils
- Developing effective support for pupils with ASD in your own school or setting

The training will combine presentations and interactive sessions.

Target Audience:

This training is suitable for all staff in Primary schools.

Presented by:

Claire Noordally, Kent Specialist Teaching & Learning Service, Educational Psychology Service & Speech & Language Therapy Service

£44.00 per delegate

Lunch and refreshments are provided

SENSORY PROCESSING

AN INTRODUCTION TO SENSORY PROCESSING DISORDERS AND SENSORY INTEGRATION

Wednesday 15th November 2017
09:30-15:00

Aim:

To provide an introduction to Sensory Processing Disorder (SPD), and the challenges and significant impact it can have on children and their ability to function and cope at school, home and in their everyday lives.

Workshop Content:

Once thought to affect only children with an Autism Spectrum Condition, or mistaken for ADHD, sensory processing difficulties are now being recognised as a separate condition that can affect many different children (and adults). These children are often labelled with words like difficult, picky, oversensitive, clumsy, and inattentive.

This one day's training will include both theory and practical sessions, with opportunities to experience what it can be like to have SPD. The day will introduce you to:-

- What we mean by Sensory Processing Disorder (SPD) and Sensory Integration
- The central role of our senses and how they integrate with each other
- How differently children with SPD experience the world
- How SPD can be identified
- The use of 'Sensory Circuits' and 'Sensory Diets' as sensory and sensorimotor-based strategies
- Other "Sense-able" solutions and resources to help children make sense of and connect with their world in order for them to cope and succeed at school, home and with friends

Target Audience:

The training is suitable for SENCOs, Teachers, TAs, support/advisory services and parents.

Presented by:

Karen Al Khina

Paediatric Occupational Therapist

£90.00 per delegate

Lunch & refreshments are provided

Please wear comfortable clothing and sensible shoes to the training

KENT CORE ASD STAGE 1

AWARENESS RAISING FOR SECONDARY

Tuesday 28th November & Tuesday 12th December 2017
09:30-12:30

Training Objectives:

This two part workshop is designed for staff in Secondary Schools who are new to Autism Spectrum Disorder or those who have not previously attended Autism training.

Training Content:

Session 1 will cover: (Educational Psychologist)

- What is Autism Spectrum Disorder?
- Psychological theories relating to ASD
- The adolescent brain and autism

Session 2 will cover: (Specialist Teacher & Learning Service)

- Creating an appropriate learning environment – strategies and intervention
- Dealing with behaviour – understanding and supporting pupils
- Developing effective support for pupils with ASD in your school

This two part training will combine presentations and interactive sessions.

Target Audience:

This workshop is delivered over two sessions and is suitable for all staff in secondary schools.

Presented by:

Claire Noordally, Kent Specialist Teaching & Learning Service & Educational Psychology Service

£56.00 per delegate (for both sessions)

Refreshments are provided

KENT CORE DYSCALCULIA AWARENESS RAISING

Wednesday 29th November 2017
13:00 – 16:00

Workshop Objectives:

- To raise awareness of dyscalculia
- To understand what dyscalculia is
- To understand the ways that individuals with dyscalculia learn
- To provide practical strategies to support individuals with dyscalculia

Workshop Content:

We shall be considering the definition of dyscalculia and what this means in terms of learning behaviours.

Delegates will apply this knowledge in order to help them to better identify specific areas of need.

We shall be considering how to adapt teaching methods to support students with these difficulties, and looking at some approaches which may be helpful.

Target Audience:

This workshop is suitable for teachers and teaching assistants working with primary and secondary aged pupils in mainstream schools.

Presented by:

Ruth Cubitt

Gravesham Specialist Teaching & Learning Service

£33.00 per delegate

Refreshments are provided

MAKATON IN EARLY YEARS

Friday 1st December 2017

09:30-12:30

Workshop Objectives:

This introductory workshop provides a practical introduction to the Makaton Language Programme. Over 100,000 children and adults use Makaton symbols and signs, either as their main method of communication or as a way to support speech.

Workshop Content:

This workshop includes hints and tips for effective signing and how to use Makaton in Early Years settings. Participants will learn a small core vocabulary of everyday signs that are relevant for young children.

Target Audience:

All staff working in Early Years settings.

Presented by:

Carol Parry, Ifield Speech & Language Therapist & Regional Makaton Tutor
Hannah Day, Gravesham Specialist Teaching & Learning Service

£15.00 per delegate

Refreshments are provided

FOETAL ALCOHOL SPECTRUM DISORDER (FASD)

Tuesday 5th December 2017

09:30 – 12:30

Workshop Objectives:

- To understand what FASD is
- To know what causes FASD
- To understand the effects of FASD
- To consider some strategies to support individuals with FASD

Workshop Content:

We will explore what is meant by the term FASD and learn about the cause of and the effects of FASD.

We will consider teaching and learning strategies to support pupils with FASD.

Target Audience:

This workshop is suitable for teachers and teaching assistants working with primary and secondary aged pupils in mainstream schools.

Presented by:

Ruth Cubitt

Gravesham Specialist Teaching & Learning Service

£30.00 per delegate

Refreshments are provided

COURAGEOUS CONVERSATIONS

Wednesday 6th December 2017

09:30-15:15

Workshop Objectives:

This day is about how to have difficult or challenging conversations.

Workshop Content:

- The day will include:
- Better understanding of our own challenges
- Better understanding what makes some people 'difficult'
- The principles that should guide us in having courageous conversations
- Strategies and techniques for successfully managing challenging conversations
- How to stop 'difficult' others 'getting to' us, and how to recover from disturbing and distressing encounters

Target Audience:

Head teachers, all other senior or middle leaders, teachers, office staff, Family Liaison Officers and other staff members engaging with parents and all other members of staff who have challenging conversations.

Presented by:

Dr Mike Waters

Consultant/Trainer/Coach/Author

£90.00 per delegate

Lunch and refreshments are provided

KENT CORE SUPPORTING 2 YEAR OLDS WITH COMPLEX NEEDS

Date: Friday 8th December 2017

Timings: 09.30-12.30

Workshop Objectives

This course is designed to help SENCOs plan, support and enable access to learning for young children with complex needs.

Workshop content

We will look at the provision for two year olds and consider the adaptations and differentiation that might be needed in an early years setting

Target Audience

This workshop is suitable for EYFS SENCOs and Managers working in pre-school and Early Years settings.

Presented by:

Hannah Day

Specialist Teacher for SEND in EY

£16.00

Refreshments are provided

KENT CORE RISK ASSESSMENT AND CARE PLANS FOR EARLY YEARS

Date: Wednesday 13th December 2017

Timings: 09.30- 12.30

Workshop Objectives and content

This half day training will enable you to understand what a Care Plan and Risk Assessment is and to recognise when to put one in place. It will develop your confidence in completing a Care Plan, Personal Emergency Evacuation Plans (PEEPS) and Risk Assessments.

Target Audience

This workshop is suitable for EYFS Practitioners working in pre-school and Early Years settings.

Presented by:

**Hannah Day, Specialist Teacher for SEND in EY
Specialist Teacher for Physical Development**

£16.00 per delegate

Refreshments are provided

DYSPRAXIA

Thursday 14th December 2017

09.30 – 12:30

Workshop Objectives:

Learn more about Dyspraxia & the practical strategies that can help a child at school.

Workshop Content:

- ✓ The different presentations of Dyspraxia
- ✓ How a diagnosis is made
- ✓ The overlap with other conditions
- ✓ Strategies and Programmes that can help
- ✓ Recommended books, resources and websites

Target Audience:

This workshop is suitable for all staff in Mainstream & Special Schools.

Presented by:

Eileen Bristow, Highly Specialist Occupational Therapist, Ifield School

£40.00 per delegate

Refreshments are provided

KENT CORE PHYSICAL DEVELOPMENT

The following courses will be held at Valence School. Please contact Catherine Hall at chall@ifield.kent.sch.uk to book a place.

Physical Disability – Raising Awareness for full inclusion –
Thursday 2nd November 2017 9.30am – 12.30pm

Physical Disability - Care plans and Risks Assessments for Early Years Settings -
Thursday 16th November 2017 9.30am – 12.30pm

Physical Disability – Care Plans and Risk Assessments for Schools –
Tuesday 5th December 2017 9.30am – 12.30pm

£33.00 per delegate for schools

£16.00 per delegate for pre-schools

Refreshments are provided

COMMUNICATE: IN PRINT

Wednesday 10TH January 2018

09:30-12:30

Workshop Objectives:

Participants will learn how to use the desktop publishing program Communicate: in Print. This workshop will also provide an opportunity for participants to make bespoke resources.

Workshop Content:

Participants will learn how and when this tool may be used for creating accessible resources for use at home and at school. Communicate: in Print 2 resources can be used to support individual students, groups or whole school. Resources may include schedules, timetables, prompt cards, choice boards, working for cards as well as supporting delivery of the EYFS and National Curriculum.

This workshop will also include an opportunity for participants to make resources relevant to the children and young people they're working with.

Target Audience:

All staff in pre-school settings, mainstream and special schools.

Presented by:

Amy Moore & Kirsty Orsbourn

Speech & Language Therapists

£35.00 per delegate (Schools)

£16.00 per delegate (EY settings)

Refreshments are provided

KENT CORE M.A.D. 4 BEHAVIOUR

PRIMARY TEACHERS & TEACHING ASSISTANTS

Friday 12th January 2018
09:30-15:00

Workshop Objectives:

'Making a Difference 4 Behaviour' is a one day training event in which participants will gain an overview of general behaviour strategies and will consider how to develop effective behavioural strategies in order to return to their classrooms with a toolbox of ideas.

Workshop Content:

Participants will:

- Reflect on their own classroom practice in relation to pro-active classroom management
- Extend their ability to effectively use recognition, affirmation and praise as part of a linked classroom system
- Extend the range of positive strategies for immediate use in the classroom
- Understand the difference between primary and secondary behaviour
- Examine how language can affect behaviour
- Develop awareness of using a staged approach

Target Audience:

This workshop is particularly suitable for teachers, teaching assistants and learning and behaviour mentors who teach groups in Primary schools.

Presented by:

Jason Owen

Gravesham & Dartford Specialist Teaching & Learning Service

£44.00 per delegate

Lunch and refreshments are provided

KENT CORE LANGUAGE FOR LEARNING IN EARLY YEARS

5 training sessions commencing 19th January,
Friday 19th January 2018
Wednesday 7th February 2018
Friday 2nd March 2018
Friday 23rd March 2018
Friday 15th June 2018
13.00-16:00

Booking:

Application for a place on the course must be made through Kent's online course booking service: cpd online

Workshop Objectives

Over this five day course participants will gain a greater understanding of SLCN including strategies and resources to support children with SLCN.

Workshop content

Day 1: Introduction

This introductory session includes developing knowledge through the Language for Learning model of speech, language and communication skills; typical language development; an introduction to the range of needs within SLCN and identification tools.

Day 2: Understanding Language

Understanding why children with SLCN experience difficulty with verbal information and instructions; recognising children with these difficulties; improving your own communication skills and implementing, adapting and monitoring practical strategies.

Day 3: Understanding the Meaning of Words

Understanding the complexity of developing vocabulary skills; recognising children with poor vocabulary and word knowledge; and implementing, adapting and monitoring strategies.

Day 4: Adult Child interaction

Understanding the range of skills required to communicate and develop social relationships effectively; recognising young children experiencing specific difficulties in this area; and implementing, adapting and monitoring strategies in a variety of social and play contexts.

Day 5: Follow up Session

Target Audience

This workshop is suitable for teachers and support staff working in all pre-school and Early Years settings.

Presented by:

This is licenced course delivered by accredited trainers, a specialist teacher and a speech and language therapist.

VISUAL SUPPORT IN EARLY YEARS

Friday 26th January 2018

09:30-12:30

Workshop Objectives:

Participants will consider the benefits of using visual supports for young children with a range of additional needs.

Workshop Content:

This half day workshop introduces participants to a range of strategies and interventions that can be successfully used within the education and home environment.

This workshop is suitable for all staff of children with a wide range of difficulties including Down syndrome, ASD, Social Communication Difficulties and those with complex needs. Staff supporting children without these difficulties who are new to the learning environment may also find the workshop useful.

Target Audience:

All staff in Early Years settings.

Presented by:

Hannah Day, Gravesham Specialist Teaching and Learning Service

£15.00 per delegate

Refreshments are provided

KENT CORE DYSLEXIA AWARENESS RAISING

**Tuesday 30th January 2018
09:30-12:30**

Workshop Objectives:

- To raise awareness of the Kent Dyslexia Policy
- To understand some of the barriers to participation and learning experienced by pupils with dyslexia
- To identify pupils with dyslexic type difficulties
- To know some of the approaches that can support dyslexic pupils to enable inclusion within a classroom setting as part of quality first teaching

Workshop Content:

We shall be considering the definition of dyslexia and what this means in terms of learning behaviours.

Delegates will apply this knowledge in order to help them to better identify specific areas of need.

We shall be considering how to adapt teaching methods to support students with these difficulties.

Target Audience:

This workshop is suitable for teachers and teaching assistants working with primary and secondary aged pupils in mainstream schools.

Presented by:

Ruth Cubitt

Gravesham Specialist Teaching & Learning Service

£33.00 per delegate

Refreshments are provided

PAEDIATRIC FIRST AID – EARLY YEARS

Friday 2nd February & Friday 9th February 2018

09:30-16:30

Workshop Objectives:

This Paediatric First Aid course is in line with the Statutory Framework for the Early Years Foundation Stage (EYFS) and meets the requirements of Ofsted.

Workshop Content:

- Planning for first aid emergencies, dealing with emergencies
- Resuscitating
- Recognising and dealing with shock including anaphylactic shock and electric shock
- Recognising and responding appropriately to bleeding
- Responding appropriately to burns and scalds, choking and cases of poisoning
- Responding appropriately to suspected fractures and head, neck and back injuries
- Responding appropriately to foreign bodies in eyes, ears and noses, eye injuries, bites and stings
- Responding appropriately to effects of extreme heat and cold and febrile convulsions
- Recognising and responding appropriately to the emergency needs of chronic medical conditions including: epilepsy, asthma, sickle cell, diabetes
- Recognising and responding appropriately to meningitis and other serious sudden illness

Target Audience:

This workshop is suitable for child minders, nursery and school staff (dealing with Foundation Stage) and anybody who works with children and wants a more in-depth course.

Presented by:

A Paediatric First Aid Trainer and includes both theory and practical sessions

£115.00 per delegate

Lunch and refreshments are provided

SUPPORTING CHILDREN WITH SELF-REGULATION GETTING CALM AND STAYING CALM

**Tuesday 6th February 2018
09:30-12:30**

Workshop Objectives:

This half day session will focus on understanding why some children struggle with staying in control of their emotions and suggest ways to support them in moving towards self-regulating.

Workshop Content:

- Reasons why children can struggle to stay in control of their emotions
- How and why scaling questions can be useful
- The importance of a social navigator
- What works to support self-regulation
- How a 5 point scale can help

Target Audience:

This workshop is suitable for anyone working with school age children who need assistance with self-regulation.

Presented by:

Claire Noordally

Gravesham Specialist Teaching & Learning Service

£30.00 per delegate

Refreshments are provided

KENT CORE AUTISM AWARENESS FOR EARLY YEARS

Date: 21st February & 28th February 2018

Timings: 09.30 – 14.30

Training Objectives:

To provide delegates with an awareness and an introduction to Autism Spectrum Disorder, with an Early Years focus.

Training Content:

This two day training will cover:

- What is Autism?
- The impact that Autism has on an individual's communication, language and play skills
- Developing effective support for pupils with Autism in your own setting
- Creating an appropriate learning environment – strategies and interventions
- Understanding and managing behaviour, practical strategies

Target Audience:

This training is for Early Years Foundation Stage (EYFS) staff who work in Private, Voluntary & Independent (PVI) settings, maintained nurseries and Reception classes in schools.

Presented by:

Kirby Woods, Specialist Teacher for Communication & Interaction & Early Years, Educational Psychology Service, Speech & Language Therapy Service & Occupational Therapy Service

£40.00 per delegate for this two day training

Refreshments are provided (Please note lunch not included)

ATTACHMENT

Tuesday 27th February 2018

09:30-12:30

Workshop Objectives:

This half day workshop provides an opportunity for all school staff to reflect on how an ethos of emotional well-being may strengthen inclusion, reduce disaffection and promote resilience. The workshop will provide practical advice and ideas.

Workshop Content:

A child's ability to take part in learning and be fully included in school life can be fundamentally affected by their experiences of early relationships or attachments.

This half day workshop, presented by Virtual Schools Kent, who have extensive experience working with children whose early attachment patterns have been disturbed, sets out to raise awareness of the link to behaviour and learning patterns.

Target Audience:

Anyone working directly with vulnerable children and young people.

Presented by:

Joanne Kelly

Assistant Head, Virtual Schools Kent

This workshop is FREE to attend

Refreshments are provided

'CLEVER FINGERS' AND DEVELOPING FINE MOTOR SKILLS

Friday 2nd March 2018
09:30-12:30

Workshop Objectives:

To develop a greater understanding of fine motor skill development and competency and to raise awareness of the 'Clever Fingers' strategy and how to implement this fine motor skills resource in your school.

Workshop content:

This training will introduce you to the building blocks of fine motor skill development, as well as 'Clever Fingers' and how it all works.

Do you work with pupils that have:-

Poor handwriting, poor scissor skills, poor motor co-ordination, dyspraxia, Developmental Coordination Disorder (DCD), poor fine motor skills, poor independence skills?

Then Clever Fingers is for you!

Clever Fingers is a 'Best Practice' strategy for AEN pupils. As a resource pack it comprises of an interactive web-based application (web app) with an accompanying book.

This training will provide you with practical hands-on opportunities to try out the resource pack and create your own ideas for a Clever Fingers Box and activities.

For further information about Clever Fingers visit www.cleverfingers.co.uk

Target Audience:

This workshop is suitable for SENCOs, teachers, TAs, support/advisory services and parents.

Presented by:

Karen Al Khina

Paediatric Occupational Therapist

£45.00 per delegate

Refreshments are provided

WORKING 1:1 PUPILS WITH CHALLENGING BEHAVIOUR

Tuesday 6th March 2018

09:30-15:00

Workshop Objectives:

This workshop is all about managing and achieving success with troubled, troubling and troublesome pupils.

Workshop Content:

Participants will:

- Understand better what lies behind troubled pupils and their challenging behaviour
- Establishing rapport and resilient relationships with troubled pupils
- Being what they need you to be
- Managing difficult behaviours
- Building the confidence and self-efficacy of these pupils
- Building their faith in the communication process
- Helping you to better cope the emotional demands of working with challenging behaviours.

Target Audience:

This workshop is suitable for all teachers, Teaching Assistants, mentors, other support staff working 1:1 with challenging pupils in schools, Pupil Referral Units and out of school settings. It is also suitable for any staff with pastoral responsibilities.

Presented by:

Dr Mike Waters

Consultant/Trainer/Coach/Author

£90.00 per delegate

Lunch and refreshments are provided

SPEECH, LANGUAGE AND COMMUNICATION IN THE MAINSTREAM CLASSROOM

**Tuesday 13th March 2018
09:30-15:15**

Aim:

This one day workshop will focus on children's speech and language development.

Workshop Content:

Participants will:

- Learn how to identify and support children with speech, language and communication difficulties in school
- Explore a range of resources available to facilitate the development of speech and language skills in children and young people
- Understand the referral process and consider how to make the best use of the speech and language services available
- Analyse speech and language therapy reports and consider how to implement their recommendations
- Give attendees practical suggestions and ideas

Target Audience:

This workshop is suitable for teachers and support staff working with secondary aged pupils in mainstream schools.

Presented by:

**Helen Cottage, Gravesham Specialist Teaching & Learning Service
Amy Moore, Speech & Language Therapist, Ifield School**

£45.00 per delegate

Lunch and refreshments are provided

SUPPORTING VULNERABLE YOUNG PEOPLE WITH TRANSITION

**Friday 23rd March 2018
09:30-12:30**

Workshop Objectives:

You are invited to spend a morning with us exploring transition for complex and vulnerable young people at a personalised level.

Workshop Content:

This session provides a chance to reflect on and improve the experiences that young people have when they move schools, whether at usual transition times or through the academic year. Virtual Schools Kent (VSK) have successfully supported many young people through this stage of change, separation/loss and also prepared them to look forward to new and exciting times as they move on.

Target Audience:

With the aim of sharing ideas and experiences through the morning, this workshop is for Primary and Secondary school staff who want to learn more about transition theory, planning personalised interventions and will also give an opportunity to make resources and develop creative approaches that can be taken back to school.

Please note that this training does not look at whole school transitions systems or planning for a year group in general.

Presented by:

Joanne Kelly

Assistant Head, Virtual Schools Kent

This workshop is FREE to attend

Refreshments are provided

COGNITIVE BEHAVIOUR THEORY IN PRACTICE

Tuesday 27th March 2018

9:30-12:30

Workshop Objectives:

Cognitive behaviour theory is a frame work for understanding the links between thoughts, emotions and behaviours. The process of cognitive behaviour theory can help young people in understanding their emotional states and challenge their negative assumptions by helping them to reframe difficult thoughts and learn how to change self-perception.

Workshop Content:

The sessions will cover

- What is Cognitive Behaviour Theory and how does this differ from Cognitive Behaviour Therapy?
- How the underlying theories of CBT complement behaviour management and pastoral support tools.
- To understand key considerations when using these strategies with young people.
-

Target Audience:

All staff with an interest or role in supporting the emotional wellbeing of children and young people in their care.

Presented by

Claire Noordally & Helen Cottage, Specialist Teaching and Learning Service

£30.00 per delegate

Refreshments are provided

SPEECH & LANGUAGE IN EARLY YEARS

Wednesday 28th March 2018

09:30-12:30

Workshop Objectives:

This half day workshop will focus on children's speech and language development in the Early Years.

Workshop Content:

Participants will:

- Learn how to identify and support children with speech, language and communication difficulties
- Explore a range of resources available to facilitate the development of speech and language skills in young children
- Understand the referral process and consider how to make the best use of the speech and language services available
- Analyse speech and language therapy reports and consider how to implement their recommendations

Target Audience:

This workshop is suitable for teachers and support staff working in all pre-school and Early Years settings.

Presented by:

Hannah Day, Gravesham Specialist Teaching & Learning Service

Carol Parry, Ifield Speech & Language Therapist

£15.00 per delegate

Refreshments are provided

MAKATON FOUNDATION

Friday 27th April & Monday 14th May 2018
09:30-15:15

Aim:

Over 100,000 children and adults use Makaton symbols and signs, either as their main method of communication or as a way to support speech. The Foundation Workshop provides a detailed introduction to the Makaton Vocabulary combining a practical approach with theory and technical information. Signs and symbols from Core Vocabulary Stages 1-4 and Additional are taught during practical sessions.

Workshop Content:

The lecture sessions cover: research into sign use, symbols design themes, the use and purpose of Makaton, and an overview of alternative systems of communication.

Target Audience:

This Foundation workshop is recommended for professionals who need to use Makaton in their work, as well as for others who wish for a more in-depth training. This workshop is an essential part of entry criteria for Makaton Regional Tutor Training.

Presented by:

Carol Parry, Ifield Speech & Language Therapist & Regional Makaton Tutor & Clare Bridgewater, Swale District Inclusion Outreach Manager

£80.00 per delegate for this two day workshop

Lunch and refreshments are provided

KENT CORE WELL-BEING: BUILDING RESILIENCE

Using tools of positive psychology

Date: Friday 4th May 2018

Timings: 9.30am – 12 noon

Workshop objectives:

Positive psychology focuses on subjective well-being or what most people refer to as 'happiness'; and the factors that enable us to grow, develop and sustain ourselves in a positive manner. This session will help participants examine what actually works for us as individuals, as opposed to continually analysing what has gone wrong or what we are not good at.

Target Audience:

All staff

Presented by:

Jason Owen

Gravesham & Dartford Specialist Teaching & Learning Service

£33.00 per delegate

Refreshments are provided

KENT CORE WELL-BEING: MANAGING ANGER

Date: 11th May 2018

Time: 9.30am – 12 noon

Workshop Objectives:

The session will look at how people can express their anger effectively and share strategies for helping young people manage their anger.

Workshop Content:

Participants will:

- Look at anger models and the assault cycle to better understand how anger develops through stages
- Gain an insight in to how to set up a group intervention
- Develop strategies for anger management that can be shared

Target Audience:

All staff

Presented by:

Jason Owen

Gravesham & Dartford Specialist Teaching & Learning Service

£33.00 per delegate

Refreshments are provided

KENT CORE WELL-BEING - DE-ESCALATION

Friday 18th May 2018

12:30 – 3.00pm

Workshop objectives:

This session will enable participants to reflect on how their behaviour can influence the behaviour of others with the intention of reducing escalations of conflicts

Workshop Content:

Participants will:

- Reflect on their own classroom practice in relation to proactive classroom management
- Gain an overview of
- Extend their ability to effectively use verbal and non-verbal strategies to de-escalate, divert and distract
- Extend their range of other positive strategies for immediate use in the classroom
- Examine how language can affect behaviour
- Develop awareness of using a staged approach

There is no practical aspect to this session. The session will not cover examples of restraint.

Target Audience:

All staff involved in teaching and learning; mainstream primary and secondary

Presented by:

Jason Owen

Gravesham & District Specialist Teaching & Learning Service

£33.00 per delegate

Refreshments are provided

WELL-BEING: AN INTRODUCTION TO TRANSACTIONAL ANALYSIS

Thursday 24th May 2018

Time: 9.30am – 12 noon

Workshop Objectives:

The session will give a basic overview of transactional analysis and encourage participants to consider how transactional analysis could make an impact in education settings.

Transactional Analysis provides ways of examining ourselves and our relationships, helping us to understand some of ways we communicate.

Workshop Content:

Participants will:

- Gain a brief overview of transactional analysis
- Consider how ego states and transactions within schools

Target Audience:

Teachers, learning mentors, teaching assistants, senior leaders (primary and secondary).

At the end of the session, participants will have a basic understanding of Transactional Analysis and may want to consider continuing their professional development in this area by searching out further courses on Transactional Analysis.

Presented by:

Jason Owen

Gravesham & District Specialist Teaching & Learning Service

£33.00 per delegate

Refreshments are provided

EARLY YEARS AUTISM CHAMPIONS

The course consists of three sessions, held on the following Thursdays:

3rd May 2018, 10th May 2018 & 7th June 2018

09.30 – 12.00

Workshop Objectives:

Participants will increase their knowledge and understanding of autism and seek opportunities to share this knowledge with colleagues and families. As a result, practitioners will be able to lead effective change in their settings that improve outcomes for children with autism and to build capacity within local EY settings.

In order to support action plans, it may be possible for participants to arrange a mentoring session following the programme of taught sessions.

Workshop Content:

The sessions will explore various aspects of autism and the impact this has on educational practice. The session will develop participant's knowledge and understanding of autism and how to use effective strategies and techniques in settings.

Target Audience:

Staff with the potential to act as 'Champions' for pupils with autism in their setting and facilitate positive changes.

Presented by:

Helen Cottage

Gravesham Specialist Teaching and Learning Service

£45.00 per delegate

Booking:

Application for a place on the course should be made by emailing
CHall@ifield.kent.sch.uk

SOCIAL STORIES AND COMIC STRIP CONVERSATIONS

**Wednesday 13th June 2018
09:30-15:15**

Workshop Objectives:

- To develop a greater understanding of the preparation and process involved in writing a social story
- To increase confidence and skills in using social stories and comic strip conversations to support children and young people with an Autism Spectrum Disorder

Workshop Content:

This workshop will explore the use of social stories and comic strip conversations to help pupils understand social situations. It will provide participants with information about how to prepare, write and introduce a social story and how to create comic strip conversations. The workshop also includes practical elements.

Target Audience:

The workshop is aimed at school staff working with children and young people who are diagnosed with autism or present with social communication and interaction difficulties.

Presented by:

Claire Noordally, Gravesham Specialist Teaching & Learning Service

£45.00 per delegate

Lunch and refreshments are provided

THE SMILE ASD PARENT SUPPORT GROUPS

**SENCOS - PLEASE SIGNPOST THIS SUPPORT GROUP TO ANY PARENT WHO
YOU FEEL MAY BENEFIT**

Sessions will take place on Thursday mornings 9:30 -11:45am

5th October 2017

9th November 2017

8th February 2018

19th April 2018

17th May 2018

5th July 2018

We welcome all parents/carers/family members of children or young people with ASD, Asperger Syndrome or Social Communication Difficulties or those going through the process of a diagnosis for their child.

It will be an opportunity to meet with other parents and gain further knowledge to support your child in a caring, nurturing environment; share and exchange ideas and strategies which work well for you. Parents will also be signposted to useful local services, activities and facilities.

These sessions offer a mixture of helpful presentations by experienced guest speakers (eg from the Kent Autistic Trust) focusing on topics of interest and real concern to parents as well as more informal, social sessions. All sessions aim to provide opportunities for discussing specific issues together.

What do parents/carers say?

‘This group is very friendly and welcoming’

‘It’s great to meet other parents who understand and share the same struggles’

Flyers containing further details about individual sessions will be sent out to all local schools, nurseries and other organisations

Sessions led by Claudia Goodman

To book a place, please telephone 01474 536924 and request a booking form. On booking, an email and contact telephone number must be given. Booking forms are also available on the Ifield website @ www.ifieldschool.com

Sessions are free and include refreshments.

ATTENTION ALL SENCOS!!

The SENCo Forums for 2017/2018 will be held on:

Early Years SENCo Forums

Thursday 21st September 2017 (PM)

Tuesday 20th March 2018 (PM)

Tuesday 19th June 2018 (PM)

Primary and Secondary SENCo Forums

Thursday 23rd November 2017 (PM)

Thursday 8th March 2018 (PM)

Thursday 7th June 2018 (PM)

The aim of the Forums is to provide an opportunity for SENCos to come together to discuss relevant matters and share practical advice. It is a means of networking and providing support for each other and to receive guidance and training/presentations in significant issues.

The Senco Forum has a commitment to SEND and inclusion, and to offering a solution-focussed, collaborative and mutually supportive resource.

Transition Meetings for 2017/2018

Early Years to Primary: Thursday 24th May (PM)

Primary to Secondary: Thursday 26th April (AM)

AEN Updates for 2017/2018

Tuesday 3rd October 2017 PM

Wednesday 24th January 2018 PM

Thursday 3rd May 2018 PM

VENUE HIRE DETAILS

Venue Hire

We have a large conference room suitable for groups of up to 60 and a meeting room suitable for groups up to 15 available for hire. We offer:

- Presentation equipment including Wi-Fi, Interactive Whiteboard, Laptop and Flipchart (in the conference room) – additional cost
- Telephone, email facilities – additional cost
- Printing (25p colour copy and 5p black and white)

Conference Room Tariff

Voluntary Organisations	£15 per hour (Maximum of £90)
Schools/Academies/KCC	£20 per hour (Maximum of £120)
Commercial	£25 per hour (Maximum of £150)

Meeting Room Tariff

Voluntary Organisations	£10 per hour (Maximum of £60)
Schools/Academies/KCC	£12 per hour (Maximum of £72)
Commercial	£15 per hour (Maximum of £90)

Venue Cancellation Charges

On the day:	100% venue costs
48 hours or less:	50% venue costs
1 week or less:	25% venue costs

In addition a £12 administration charge will apply for all cancellations.

Catering

For bookings of the conference facilities an option to include lunch, at an additional cost, is available and prices start from £6.00 per head.

If you are booking a whole day workshop from the Smile brochure, then lunch and refreshments will be automatically provided unless otherwise stated. A vegetarian option is always provided.

THE SMILE TEAM & BOOKING INFORMATION

If you would like to make a booking, be added to our mailing list or require further information, then please do not hesitate to contact the Smile Team:

Mrs Catherine Hall, Smile Centre Administrator, Ifield School

Mrs Susan Ashby, Smile Centre Administrator, Ifield School

Email: Smile@ifield.kent.sch.uk

Telephone 01474 536924

Ifield School and Smile Centre, Cedar Avenue,
Gravesend, Kent DA12 5JT





**Ifield School and Smile Centre,
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Email: Smile@ifield.kent.sch.uk



The Cedar Federation