



**Training Courses  
for Professionals  
2019 - 2020**

## **SPECIALIST TEACHING AND LEARNING SERVICE**

The Specialist Teaching Team for the Gravesham District advise and support early years settings and schools to build the capacity and confidence to deliver high quality provision for children and young people with special educational needs and disabilities (SEND).

Mrs Mandy Braisted, Assistant Head and Director of Inclusion, Ifield School

Mr Jason Owen, Specialist Teacher, Social, Emotional & Mental Health

Ms Ruth Cubitt, Specialist Teacher in Cognition & Learning

Mrs Helen Cottage, Specialist Teacher for Communication & Interaction

Mrs Claire Noordally, Specialist Teacher for Communication & Interaction

Mrs Julie Hawkins, Specialist Teacher for Inclusion

Ms Janice Gibson, Specialist Teacher for SEND in Early Years

Ms Cathy Fidgett, Specialist Teacher for SEND in Early Years

Ms Hannah Day, Specialist Teacher for Inclusion

Mrs Julie Bruce, Specialist Teacher for Hearing Impairment

Ms Shelley Robinson, Specialist Teacher for Physical Impairment & Multi-sensory Impairment

Mr Andy Taylor, Specialist Teacher for Visual Impairment

Mr Tom Lloyd, Specialist Teacher for Visual Impairment

Mrs Catherine Hall, Administrator for STLS

Mrs Ellan Iaquaniello, Administrator for STLS



**Mrs Abigail Birch, Executive Headteacher, The Cedar Federation, Ifield School**

## INTRODUCTION

Welcome to the Ifield SMILE Brochure 2019-2020.

We are delighted to be able to offer a wide range of training courses & workshops delivered by the Specialist Teaching and Learning Service and external trainers, to suit the needs of our schools and Early Years providers within Gravesham.

When booking on these courses a booking form needs to be completed and sent to [smile@ifield.kent.sch.uk](mailto:smile@ifield.kent.sch.uk) at Ifield Smile. Usually schools and settings will be invoiced after attendance at the training session.

Details of all of our courses for parents and professionals are advertised on the Ifield School website including a downloadable booking form.

Where a course is extremely popular we will keep a waiting list or if a course is undersubscribed we may need to cancel or re-arrange the session.

There will be no charge for training sessions cancelled with more than 48 hours' notice but we would be grateful if cancellation could be sent by email.

Please note that non-attendance or cancellation within 48 hours will be charged the full amount.

Training is also offered by the Dartford and Sevenoaks Specialist Teaching and Learning Service and advertised on Valence School website and Rowhill School website.

**Please be aware that the specialist teachers can also deliver school based training, either during an INSET day or during a twilight staff meeting. Please contact me at [mbraisted@ifield.kent.sch.uk](mailto:mbraisted@ifield.kent.sch.uk) to discuss what would be required and the cost of delivery.**

**School/Setting based speech and language, Makaton and Intensive Interaction training can also be delivered by the Ifield School speech and language therapists. Please contact Carol Parry for more information at [cparry@ifield.kent.sch.uk](mailto:cparry@ifield.kent.sch.uk)**

We really look forward to working with you.

Happy Training.

The Specialist Teaching and Learning Service

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# MAKATON FOR BEGINNERS

**Date: Wednesday 2<sup>nd</sup> October 2019 & Wednesday 16<sup>th</sup> October 2019**

**Time: 09.30 – 15.15**

## **Workshop Objectives:**

The Beginners two-day workshop provides a practical introduction to the Makaton Language Programme. Over 100,000 children and adults use Makaton symbols and signs, either as their main method of communication or as a way to support speech.

## **Workshop Content:**

The sessions include discussing commonly asked questions, hints and tips for effective signing and symbol use and how to start using Makaton in everyday situations at home or work. Participants will also learn the signs and symbols for Stages 1-4 and Additional of the Core Vocabulary.

**Duration:** The Beginners Workshop is made up of 4 modules which will be delivered over the two days.

**Entry criteria:** Participants must have an interest in early communication skills.

**Study materials:** You will receive 2 workshop manuals, which include the signs and symbols that you have learnt. You will also be given a certificate of attendance.

## **Target Audience:**

This two-day workshop is suitable for professionals, parents and carers.

**Presented by Regional Makaton Tutor  
Carol Parry, Ifield Speech & Language Therapist**

£105.00 per delegate

Lunch and refreshments are included

# AUTISM CHAMPIONS

**Commences Date: 3<sup>rd</sup> October 2019**

**Time: 14:00 – 16:00**

## **Workshop Objectives:**

Participants will increase their knowledge and understanding of autism and seek opportunities to share this knowledge with colleagues and make effective changes in school.

The aim is to improve outcomes for children and young people with autism and to build capacity within local schools.

7 training sessions, 14:00- 16:00 on the following dates:

- **Term 1**            **Thursday 3<sup>rd</sup> October 2019**  
                         **Thursday 17<sup>th</sup> October 2019**
- **Term 2**            **Thursday 7<sup>th</sup> November 2019**  
                         **Thursday 14<sup>th</sup> November 2019**  
                         **Thursday 28<sup>th</sup> November 2019**  
                         **Thursday 12<sup>th</sup> December 2019**
- **Term 3**            **Thursday 9<sup>th</sup> January 2020**

**Mentoring session**    **Thursday 30<sup>th</sup> January 2020**

**Final session**            **Thursday 26<sup>th</sup> March 2020**

## **Workshop Content:**

The sessions will explore various aspects of autism and the impact this has on educational practice. The sessions will develop the participant's knowledge and understanding of autism and how to use effective strategies and techniques in school. Additionally there will be mentoring sessions where participants will identify and lead an area of positive change for pupils with autism in their school.

## **Target Audience:**

Staff with the potential to act as 'Champions' for pupils with autism in their school and who can facilitate positive changes. Participants are expected to commit to all sessions

## **Presented by:**

**Claire Noordally & Helen Cottage**

**Gravesham Specialist Teaching and Learning Service**

£100.00 per participant to include 7 training sessions, mentoring session & final session

Payment must be made on booking

Refreshments are provided

# LEGO GROUP INTERVENTIONS

**Date: 7<sup>th</sup> October 2019**

**Time: 09:30 – 12:30**

This half day training course provides:

- An outline of the history and theory behind Lego Therapy
- An understanding of how Lego Therapy can be adapted for use as a small group intervention in schools
- Practical experience of using Lego as a resource to teach and practise a variety of social interaction and communication skills
- An understanding of which students will be most likely to benefit from Lego group interventions
- Suggested resources for measuring the impact of Lego group interventions

By the end of the morning, participants should have all the required information to enable them to run Lego Group Interventions in their own schools.

## **Target Audience**

Teaching Assistants and HLTAs in Key Stages 1, 2 and 3; especially those working with students who have language and communication difficulties such as Autism.

## **Presented by:**

**Helen Cottage, Specialist Teacher for Communication and Interaction**

£37.00 per delegate

Refreshments are provided

# PAEDIATRIC FIRST AID – EARLY YEARS

**Date: Friday 11<sup>th</sup> October 2019 & Friday 18<sup>th</sup> October 2019**

**Time: 09:30 – 16:30**

## **Workshop Objectives:**

This Paediatric First Aid course is in line with the Statutory Framework for the Early Years Foundation Stage (EYFS) and meets the requirements of Ofsted.

## **Workshop Content:**

- Planning for first aid emergencies, dealing with emergencies
- Resuscitating
- Recognising and dealing with shock including anaphylactic shock and electric shock
- Recognising and responding appropriately to bleeding
- Responding appropriately to burns and scalds, choking and cases of poisoning
- Responding appropriately to suspected fractures and head, neck and back injuries
- Responding appropriately to foreign bodies in eyes, ears and noses, eye injuries, bites and stings
- Responding appropriately to effects of extreme heat and cold and febrile convulsions
- Recognising and responding appropriately to the emergency needs of chronic medical conditions including: epilepsy, asthma, sickle cell, diabetes
- Recognising and responding appropriately to meningitis and other serious sudden illness

## **Target Audience:**

This workshop is suitable for child minders, nursery and school staff (dealing with Foundation Stage) and anybody who works with children and wants a more in-depth course.

## **Presented by:**

**A Paediatric First Aid Trainer and includes both theory and practical sessions**

£115.00 per delegate

Lunch and refreshments are provided

# KENT CORE: LANGUAGE FOR LEARNING EARLY YEARS

**Dates: Wed 30<sup>th</sup> October, Fri 8<sup>th</sup> November, Fri 6<sup>th</sup> and Fri 13<sup>th</sup> Dec 2019. Follow up session Fri 14<sup>th</sup> Feb 2020**

**Time: 12.30 – 15.30**

## **Workshop Objectives:**

Over this five day course participants will gain a greater understanding of Speech, Language and Communication including strategies and resources to support children with SLCN.

## **Workshop Content:**

### **Day 1: Introduction**

This introductory session includes developing knowledge through the Language for Learning model of speech, language and communication skills; typical language development; an introduction to the range of needs within SLCN and identification tools.

### **Day 2: Understanding Language**

Understanding why children with SLCN experience difficulty with verbal information and instructions; recognising children with these difficulties; improving your own communication skills and implementing, adapting and monitoring practical strategies.

### **Day 3: Understanding the Meaning of Words**

Understanding of the complexity of developing vocabulary skills; recognising children with poor vocabulary and word knowledge; and implementing, adapting and monitoring strategies.

### **Day 4: Adult Child interaction**

Understanding the range of skills required to communicate and develop social relationships effectively; recognising young children experiencing specific difficulties in this area; and implementing, adapting and monitoring strategies in a variety of social and play contexts.

# KENT CORE: LANGUAGE FOR LEARNING IN EARLY YEARS

**Continued .....**

## **Day 5: Follow up Session**

This practical session provides the opportunity to explore a range of commercial resources and materials; focusing on adaptation of resources to meet individual children's needs. It also allows you to focus on a whole setting approach to meet the needs of children with SLCN.

## **Target Audience**

This workshop is suitable for teachers and support staff working in all pre-school and Early Years settings.

## **Presented by:**

This is licenced course delivered by accredited trainers, a specialist teacher and a speech and language therapist.

## **Booking:**

Application for a place on the course must be made through Kent's online course booking service: [www.cpdonline.theeducationpeople.org](http://www.cpdonline.theeducationpeople.org)

Payment to be made on booking

Refreshments are included.

# KENT CORE AUTISM FOR EARLY YEARS

**Date: Monday 4<sup>th</sup> November 2019 & Monday 11<sup>th</sup> November 2019**

**Time: 09:30 – 14:30**

## **Training Objectives:**

To provide delegates with an awareness and an introduction to Autism Spectrum Disorder, with an Early Years focus.

## **Training Content:**

This two day training will cover:

- What is Autism?
- The impact that Autism has on an individual's communication, language and play skills
- Developing effective support for pupils with Autism in your own setting
- Creating an appropriate learning environment – strategies and interventions
- Understanding and managing behaviour, practical strategies

## **Target Audience:**

This training is for Early Years Foundation Stage (EYFS) staff who work in Private, Voluntary & Independent (PVI) settings, maintained nurseries and Reception classes in schools.

## **Presented by:**

**Cathy Fidgett, Specialist Teaching & Learning Service & Speech & Language Therapy Service**

£45.00 per delegate for this two day training

Refreshments are provided (Please note lunch is not included)

# SLEEP SOLUTIONS

**Date: Tuesday 5<sup>th</sup> November 2019**

**Time: 09:30 – 12:30**

It is recognised that problems with sleeping can cause wider difficulties to the child or young person experiencing them and their families. Improving sleep can lead to families experiencing reduced stress and children and young people more able to access their learning opportunities.

This session is an opportunity for parents and professionals to explore some of the factors that may be causing sleep difficulties and to find out about practices and strategies that promote better sleep patterns.

The session will be part informative and part solution focused, giving individuals attending the opportunity to work with others and consider ways forward for their situation.

The sessions will cover

- Good sleep factors that promote getting to sleep and remaining settled
- Some commonly occurring sleep difficulties in children and young people including those with additional needs
- Group problem solving to find solutions

This session is suitable for parents and carers of children who are currently experiencing long term sleep problems and are looking for an opportunity to explore the reasons why this may be occurring and to find ways forward to improve things.

It may also be suitable for professionals working with children and families experiencing sleep difficulties who are new to role or who wish to refresh their awareness of sleep problems.

## **Presented by**

**Helen Cottage, Specialist Teaching and Learning Service – (Communication & Interaction)**

Booking forms are available on the Ifield website or by emailing [smile@ifield.kent.sch.uk](mailto:smile@ifield.kent.sch.uk).

£37.00 per delegate from Schools and Academies

£18.00 per delegate from Early Years Settings

Refreshments are provided

# DE-ESCALATION

**Date: Thursday 7<sup>th</sup> November 2019**

**Time: 09:30 – 12:00**

## **Workshop Objectives:**

This session will enable participants to reflect on how their behaviour can influence the behaviour of others with the intention of reducing escalations of conflicts

## **Workshop Content:**

Participants will:

- Reflect on their own classroom practice in relation to proactive classroom management
- Gain an overview of strategies to influence behaviour
- Extend their ability to effectively use verbal and non-verbal strategies to de-escalate, divert and distract
- Extend their range of other positive strategies for immediate use in the classroom
- Examine how language can affect behaviour
- Develop awareness of using a staged approach

There is no practical aspect to this session. The session will not cover examples of restraint.

## **Target Audience:**

All staff involved in teaching and learning; mainstream primary and secondary

## **Presented by:**

**Jason Owen**

**Gravesham Specialist Teaching & Learning Service**

£37.00 per delegate

Refreshments are provided

# **KENT CORE ASD STAGE 1**

## **AWARENESS FOR PRIMARY & SECONDARY**

**Date: Thursday 12<sup>th</sup> November 2019**

**Time: 09:30 – 15:00**

### **Training Objectives:**

This one day workshop is designed for staff in primary and secondary schools who are new to working with pupils with Autism Spectrum Disorder or those who have not previously attended Autism training.

### **Training Content:**

The training will cover:

- What is Autism Spectrum Disorder?
- Psychological theories relating to ASD
- Implications for communication and interaction
- Creating an appropriate learning environment – strategies and intervention
- Dealing with behaviour – understanding and supporting pupils
- Developing effective support for pupils with ASD in your own school or setting

The training will combine presentations and interactive sessions.

### **Target Audience:**

This training is suitable for all staff in primary schools and secondary schools.

### **Presented by:**

**Claire Noordally & Helen Cottage, Specialist Teaching & Learning Service & Speech & Language Therapy Service**

£55.00 per delegate

Lunch and refreshments are provided

# SENSORY PROCESSING

**Date: Friday 15<sup>th</sup> November 2019**

**Time: 09:30 – 16:30**

**Aim:**

To provide an introduction to Sensory Processing Disorder (SPD), and the challenges and significant impact it can have on children and their ability to function and cope at school, home and in their everyday lives.

**Workshop Content:**

Once thought to affect only children with an Autism Spectrum Condition, or mistaken for ADHD, sensory processing difficulties are now being recognised as a separate condition that can affect many different children (and adults). These children are often labelled with words like difficult, picky, oversensitive, clumsy, and inattentive.

**This one day's training will include both theory and practical sessions, with opportunities to experience what it can be like to have SPD. The day will introduce you to:-**

- What we mean by Sensory Processing Disorder (SPD) and Sensory Integration
- The central role of our senses and how they integrate with each other
- How differently children with SPD experience the world
- How SPD can be identified
- The use of 'Sensory Circuits' and 'Sensory Diets' as sensory and sensorimotor-based strategies
- Other "Sense-able" solutions and resources to help children make sense of and connect with their world in order for them to cope and succeed at school, home and with friends

**Target Audience:**

The training is suitable for SENCOs, Teachers, TAs, support/advisory services and parents.

**Presented by:**

**Karen Al Khina, Paediatric Occupational Therapist**

£90.00 per delegate

Lunch & refreshments are provided

**Please wear comfortable clothing and sensible shoes to the training**

# TECHNOLOGY, SOCIAL MEDIA & MENTAL HEALTH

**Date: Friday 22<sup>nd</sup> November 2019**

**Time: 09:00 – 16:00**

## **Social Media And Radicolous Tech!**

Is there a '**SMART**er way?

Technology and Mental Health - if smartphones, tablets and other bits of tech are harming young people, what can we do about it?'

## **Workshop Content:**

Many young people use social media and are also addicted to playing games online. The session may help school staff develop the knowledge and skills to support young people's mental health through understanding the role technology plays in their lives.

The sessions will include:

- An overview of some of the positives and negatives associated with social media and 'radicolous' technology
- Recognising and understanding different apps and how their use can affect young people
- Research on how excessive use can affect people
- Identification of a number of strategies and 'tips' to support those that excessively use such devices
- Signposting towards other resources

**Presented by:**

**Jason Owen**

**Gravesham Specialist Teaching & Learning Service**

£55 per delegate

Lunch and refreshments are provided

# **DYSCALCULIA AWARENESS RAISING**

**Date: Wednesday 27<sup>th</sup> November 2019**

**Time: 13:00 – 16:00**

## **Workshop Objectives:**

- To raise awareness of dyscalculia
- To understand what dyscalculia is
- To understand the ways that individuals with dyscalculia learn
- To provide practical strategies to support individuals with dyscalculia

## **Workshop Content:**

We shall be considering the definition of dyscalculia and what this means in terms of learning behaviours.

Delegates will apply this knowledge in order to help them to better identify specific areas of need.

We shall be considering how to adapt teaching methods to support students with these difficulties, and looking at some approaches which may be helpful.

## **Target Audience:**

This workshop is suitable for teachers and teaching assistants working with primary and secondary aged pupils in mainstream schools.

## **Presented by:**

**Ruth Cubitt**

**Gravesham Specialist Teaching & Learning Service**

£37.00 per delegate

Refreshments are provided

# MAKATON IN EARLY YEARS

**Date: Tuesday 3<sup>rd</sup> December 2019**

**Time: 09:30 – 12:30**

**Workshop Objectives:**

This introductory workshop provides a practical introduction to the Makaton Language Programme. Over 100,000 children and adults use Makaton symbols and signs, either as their main method of communication or as a way to support speech.

**Workshop Content:**

This workshop includes hints and tips for effective signing and how to use Makaton in Early Years settings. Participants will learn a small core vocabulary of everyday signs that are relevant for young children.

**Target Audience:**

All staff working in Early Years settings.

**Presented by:**

**Carol Parry, Ifield Speech & Language Therapist & Regional Makaton Tutor**

£18.00 per delegate

Refreshments are provided

# FOETAL ALCOHOL SPECTRUM DISORDER (FASD)

**Date: Tuesday 10<sup>th</sup> December 2019**

**Time: 09:30 – 12:30**

## **Workshop Objectives:**

- To understand what FASD is
- To know what causes FASD
- To understand the effects of FASD
- To consider some strategies to support individuals with FASD

## **Workshop Content:**

We will explore what is meant by the term FASD and learn about the cause of and the effects of FASD.

We will consider teaching and learning strategies to support pupils with FASD.

## **Target Audience:**

This workshop is suitable for teachers and teaching assistants working with primary and secondary aged pupils in mainstream schools.

## **Presented by:**

**Ruth Cubitt**

**Gravesham Specialist Teaching & Learning Service**

£37.00 per delegate

Refreshments are provided

# COMMUNICATE IN PRINT

**Date: Wednesday 8<sup>th</sup> January 2020**

**Time: 09:30 – 12:30**

**Workshop Objectives:**

Participants will learn how to use the desktop publishing program Communicate: in Print. This workshop will also provide an opportunity for participants to make bespoke resources.

**Workshop Content:**

Participants will learn how and when this tool may be used for creating accessible resources for use at home and at school. Communicate: in Print 2 resources can be used to support individual students, groups or whole school. Resources may include schedules, timetables, prompt cards, choice boards, working for cards as well as supporting delivery of the EYFS and National Curriculum.

This workshop will also include an opportunity for participants to make resources relevant to the children and young people they're working with.

**Target Audience:**

All staff in pre-school settings, mainstream and special schools.

**Presented by:**

**Kirsty Jewell**

**Speech & Language Therapist**

£37.00 per delegate (Schools)

£18.00 per delegate (EY settings)

Refreshments are provided

# **KENT CORE: EMOTIONAL REGULATION SUPPORTING CHILDREN WHERE BEHAVIOURS CHALLENGE**

**Date: Wednesday 15<sup>th</sup> January 2020**

**Time: 09:30 – 16:30**

## **Workshop Objectives**

Specific workshop content is not currently available at the time of going to print, however this is expected in September 2019. We will update settings and schools accordingly.

## **Target Audience**

This workshop is suitable for EYFS SENCOs and Managers working in pre-school and Early Years settings.

## **Presented by:**

**Cathy Fidgett and Janice Gibson  
Specialist Teachers for SEND in EY**

£25.00 per delegate

Refreshments are provided

# **M.A.D. 4 BEHAVIOUR**

## **PRIMARY TEACHERS & TEACHING ASSISTANTS**

**Date: Wednesday 22<sup>nd</sup> January 2020**

**Time: 09:30 – 15:00**

### **Workshop Objectives:**

‘Making a Difference 4 Behaviour’ is a one-day training event in which participants will gain an overview of general behaviour strategies and will consider how to develop effective behavioural strategies in order to return to their classrooms with a toolbox of ideas.

### **Workshop Content:**

Participants will:

- Reflect on their own classroom practice in relation to pro-active classroom management
- Extend their ability to effectively use recognition, affirmation and praise as part of a linked classroom system
- Extend the range of positive strategies for immediate use in the classroom
- Understand the difference between primary and secondary behaviour
- Examine how language can affect behaviour
- Develop awareness of using a staged approach
- Including strategies for ADHD

### **Target Audience:**

This workshop is particularly suitable for teachers and teaching assistants plus learning / behaviour mentors who teach groups / whole classes in Primary schools.

### **Presented by:**

**Jason Owen**

**Gravesham Specialist Teaching & Learning Service**

£55.00 per delegate

Lunch and refreshments are included

# VISUAL SUPPORT IN EARLY YEARS

**Date: Friday 24<sup>th</sup> January 2020**

**Time: 09:30 – 12:30**

**Workshop Objectives:**

Participants will consider the benefits of using visual supports for young children with a range of additional needs.

**Workshop Content:**

This half day workshop introduces participants to a range of strategies and interventions that can be successfully used within the education and home environment.

This workshop is suitable for all staff of children with a wide range of difficulties including Down syndrome, ASD, Social Communication Difficulties and those with complex needs. Staff supporting children without these difficulties who are new to the learning environment may also find the workshop useful.

**Target Audience:**

All staff in Early Years settings.

**Presented by:**

**Janice Gibson, Gravesham Specialist Teaching and Learning Service**

£18.00 per delegate

Refreshments are provided

# KENT CORE DYSLEXIA

**Date: Tuesday 28<sup>th</sup> January 2020**

**Time: 9.30 – 15:30**

## **Workshop Objectives:**

- To raise awareness of the Kent Dyslexia Policy
- To understand some of the barriers to participation and learning experienced by pupils with dyslexia
- To identify pupils with dyslexic type difficulties
- To know some of the approaches that can support dyslexic pupils to enable inclusion within a classroom setting as part of quality first teaching

## **Workshop Content:**

We shall be considering the definition of dyslexia and what this means in terms of learning behaviours.

Delegates will apply this knowledge in order to help them to better identify specific areas of need.

We shall be considering how to adapt teaching methods to support students with these difficulties.

## **Target Audience:**

This workshop is suitable for teachers and teaching assistants working with primary and secondary aged pupils in mainstream schools.

## **Presented by:**

**Ruth Cubitt and Julie Hawkins**

**Gravesham Specialist Teaching & Learning Service**

£55.00 per delegate

Lunch and refreshments are provided

# **KENT CORE: LANGUAGE FOR LEARNING KEY STAGES 1 & 2**

**Dates: Wednesday 29<sup>th</sup> January, 12<sup>th</sup> & 26<sup>th</sup> February, follow up session 17<sup>th</sup>  
June 2020**

**Time: 12:30 – 15:30**

## **Workshops Overview:**

A licensed course delivered by accredited trainers, a specialist teacher and a speech and language therapist. The course consists of three sessions, covering different aspects of speech, language and communication needs.

A follow up opportunity focuses on measuring the impact of the strategies covered in the training. The course is underpinned by reflective practice.

Schools are invited to send pairs of delegates, wherever possible; a teacher and teaching assistant, who can work as a team to deliver best SLCN provision in their classroom. Or the SENCo could attend with another member of staff to be able to model effective practice across the school.

## **Session One:**

### **a) Introduction**

This introductory session includes developing knowledge through the Language for Learning model of speech, language and communication skills. This session covers typical language development, an introduction to the range of needs within SLCN and identification tools.

### **b) Processing Information & Instructions**

Understanding why children with SLCN experience difficulty with verbal information and instructions; recognising children with these difficulties; improving your own communication skills and implementing, adapting and monitoring practical strategies.

# KENT CORE: LANGUAGE FOR LEARNING KEY STAGES 1 & 2

Continued .....

## **Session Two: Understanding the Meaning of Words**

Understanding the complexity of developing vocabulary skills; recognising children with poor vocabulary and word knowledge; and implementing, adapting and monitoring strategies

## **Session Three: Social Communication Skills**

Understanding the range of skills required to communicate and develop social relationships effectively; recognising young children experiencing specific difficulties in this area; and implementing, adapting and monitoring strategies in a variety of social and play contexts.

## **Presented by:**

**Helen Cottage, Gravesham Specialist Teaching & Learning Service**

**Speech and Language Therapist, NHS**

## **Booking:**

Application for a place on the course must be made through Kent's online course booking service: [www.cpdonline.theeducationpeople.org](http://www.cpdonline.theeducationpeople.org)

# PAEDIATRIC FIRST AID IN EARLY YEARS

**Date: Friday 31<sup>st</sup> January 2020 & Friday 7<sup>th</sup> February 2020**

**Time: 09:30 – 16:00**

## **Workshop Objectives:**

This Paediatric First Aid course is in line with the Statutory Framework for the Early Years Foundation Stage (EYFS) and meets the requirements of Ofsted.

## **Workshop Content:**

- Planning for first aid emergencies, dealing with emergencies
- Resuscitating
- Recognising and dealing with shock including anaphylactic shock and electric shock
- Recognising and responding appropriately to bleeding
- Responding appropriately to burns and scalds, choking and cases of poisoning
- Responding appropriately to suspected fractures and head, neck and back injuries
- Responding appropriately to foreign bodies in eyes, ears and noses, eye injuries, bites and stings
- Responding appropriately to effects of extreme heat and cold and febrile convulsions
- Recognising and responding appropriately to the emergency needs of chronic medical conditions including: epilepsy, asthma, sickle cell, diabetes
- Recognising and responding appropriately to meningitis and other serious sudden illness

## **Target Audience:**

This workshop is suitable for child minders, nursery and school staff (dealing with Foundation Stage) and anybody who works with children and wants a more in-depth course.

## **Presented by:**

**A Paediatric First Aid Trainer and includes both theory and practical sessions**

£115.00 per delegate

Lunch and refreshments are provided

# **SUPPORTING CHILDREN WITH SELF-REGULATION GETTING CALM AND STAYING CALM**

**Date: Thursday 13<sup>th</sup> February 2020**

**Time: 09:30 – 15:00**

## **Workshop Objectives:**

This one day session will focus on understanding why some children struggle with staying in control of their emotions and suggest ways to support them in moving towards self-regulating.

## **Workshop Content:**

- Reasons why children can struggle to stay in control of their emotions
- How and why scaling questions can be useful
- The importance of a social navigator
- What works to support self-regulation
- How a 5 point scale can help

## **Target Audience:**

This workshop is suitable for anyone working with school age children who need assistance with self-regulation.

## **Presented by:**

**Claire Noordally**

**Gravesham Specialist Teaching & Learning Service**

£55.00 per delegate

Lunch and refreshments are included

# ATTACHMENT

**Date: Wednesday 26<sup>th</sup> February 2020**

**Time: 09:30 – 12:30**

**Workshop Objectives:**

This half day workshop provides an opportunity for all school staff to reflect on how an ethos of emotional well-being may strengthen inclusion, reduce disaffection and promote resilience. The workshop will provide practical advice and ideas.

**Workshop Content:**

A child's ability to take part in learning and be fully included in school life can be fundamentally affected by their experiences of early relationships or attachments.

This half day workshop, presented by Virtual Schools Kent, who have extensive experience working with children whose early attachment patterns have been disturbed, sets out to raise awareness of the link to behaviour and learning patterns.

**Target Audience:**

Anyone working directly with vulnerable children and young people.

**Presented by:**

**Joanne Kelly**

**Assistant Head, Virtual Schools Kent**

This workshop is FREE to attend

Refreshments are provided

# MEMORY COURSE

**Date: Monday 2<sup>nd</sup> March 2020**

**Time: 09:30 – 15:00**

## **Workshop Objectives:**

Participants will find out what happens in the brain when we learn something new and gain an overview of different types of memory. The session will consider methods and strategies that could be used to 'boost' memory.

## **Workshop Content:**

This session will explore:

- what happens in the brain when we learn something new
- types of memory through practical activities
- methods and strategies that could be used to 'boost' memory
- how methods and strategies covered in the session could be applied in the classroom setting to help pupils learn and remember

## **Target Audience:**

This workshop is suitable for teachers and teaching assistants working with primary and secondary aged pupils in mainstream schools.

## **Presented by:**

**Ruth Cubitt, Specialist Teacher in Cognition & Interaction**

**Jason Owen, Specialist Teacher, Social, Emotional & Mental Health**

£55 per delegate

Lunch and refreshments are provided

# **CLEVER FINGERS**

## **DEVELOPING FINE MOTOR SKILLS**

**Date: Friday 6<sup>th</sup> March 2020**

**Time: 09:30 – 12:30**

### **Workshop Objectives:**

To develop a greater understanding of fine motor skill development and competency and to raise awareness of the 'Clever Fingers' strategy and how to implement this fine motor skills resource in your school.

### **Workshop content:**

This training will introduce you to the building blocks of fine motor skill development, as well as 'Clever Fingers' and how it all works.

Do you work with pupils that have:

Poor handwriting, poor scissor skills, poor motor co-ordination, dyspraxia, Developmental Coordination Disorder (DCD), poor fine motor skills, poor independence skills? Then Clever Fingers is for you!

Clever Fingers is a 'Best Practice' strategy for AEN pupils. As a resource pack it comprises of an interactive web-based application (web app) with an accompanying book.

This training will provide you with practical hands-on opportunities to try out the resource pack and create your own ideas for a Clever Fingers Box and activities.

For further information about Clever Fingers visit [www.cleverfingers.co.uk](http://www.cleverfingers.co.uk)

### **Target Audience:**

This workshop is suitable for SENCOs, teachers, TAs, support/advisory services and parents.

### **Presented by:**

**Karen Al Khina, Paediatric Occupational Therapist**

£55.00 per delegate

Refreshments are included

# DIFFERENTIATION IN THE MAINSTREAM CLASSROOM FOR PUPILS WITH SEN

**Date: Tuesday 10<sup>th</sup> March 2020**

**Time: 09:30 – 15:15**

## **Workshop Objectives:**

- To give an overview of different types of special educational needs (SEN) and to give the principles of improving learning outcomes for these groups
- To explore ways in which the curriculum can be differentiated to meet the needs of pupils with SEN
- To explore approaches which can be implemented to remove the barriers to learning

## **Workshop Content:**

We will consider different types of special educational needs and the principles for improving learning outcomes for these groups as outlined in the Special Educational and Disability Code of Practice: 0 to 25 years (July 2014).

We will explore some of the different ways to differentiate the curriculum for pupils with SEN in mainstream classrooms and reflect on participants' current practice. We shall share some approaches that can be used to remove the barriers to learning for pupils in mainstream classrooms.

## **Target Audience:**

This workshop is suitable for teachers and teaching assistants working with primary aged pupils in mainstream schools.

## **Presented by:**

**Helen Cottage, Gravesham Specialist Teaching & Learning Service,  
Hannah Day, Specialist Teacher for Inclusion**

£55 per delegate

Lunch and refreshments are provided

# **KENT CORE: SMALL STEPS FOR GREAT GAINS – Collaboratively supporting 2 year olds with complex needs**

**Date: Wednesday 11<sup>th</sup> March 2020**

**Time: 09:30 – 15:00**

## **Workshop Objectives**

Specific workshop content is not currently available at the time of going to print, however this is expected in September 2019. We will update settings and schools accordingly.

## **Target Audience**

This workshop is suitable for EYFS SENCOs and Managers working in pre-school and Early Years settings.

## **Presented by:**

**Cathy Fidgett and Janice Gibson  
Specialist Teachers for SEND in EY**

£25.00 per delegate

Please note that lunch is not included.

Refreshments are provided

# **SPEECH & LANGUAGE IN EARLY YEARS**

**Date: Thursday 19<sup>th</sup> March 2020**

**Time: 09:30 – 12:30**

## **Workshop Objectives:**

This half day workshop will focus on children's speech and language development in the Early Years.

## **Workshop Content:**

Participants will:

- Learn how to identify and support children with speech, language and communication difficulties
- Explore a range of resources available to facilitate the development of speech and language skills in young children
- Understand the referral process and consider how to make the best use of the speech and language services available
- Analyse speech and language therapy reports and consider how to implement their recommendations

## **Target Audience:**

This workshop is suitable for teachers and support staff working in all pre-school and Early Years settings.

## **Presented by:**

**Cathy Fidgett, Gravesham Specialist Teaching & Learning Service**  
**Carol Parry, Ifield Speech & Language Therapist**

£18.00 per delegate

Refreshments are provided

# **SUPPORTING VULNERABLE YOUNG PEOPLE WITH TRANSITION**

**Date: Friday 27<sup>th</sup> March 2020**

**Time: 09:30 – 12:30**

## **Workshop Objectives:**

You are invited to spend a morning with us exploring transition for complex and vulnerable young people at a personalised level.

## **Workshop Content:**

This session provides a chance to reflect on and improve the experiences that young people have when they move schools, whether at usual transition times or through the academic year. Virtual Schools Kent (VSK) have successfully supported many young people through this stage of change, separation/loss and also prepared them to look forward to new and exciting times as they move on.

## **Target Audience:**

With the aim of sharing ideas and experiences through the morning, this workshop is for Primary and Secondary school staff who want to learn more about transition theory, planning personalised interventions and will also give an opportunity to make resources and develop creative approaches that can be taken back to school.

*Please note that this training does not look at whole school transitions systems or planning for a year group in general.*

## **Presented by:**

**Joanne Kelly**

**Assistant Head, Virtual Schools Kent**

This workshop is FREE to attend

Refreshments are provided

# **SPEECH & LANGUAGE IN THE MAINSTREAM SECONDARY CLASSROOM**

**Date: Monday 27<sup>th</sup> April 2020**

**Time: 09:00 – 16:00**

**Aim:**

This one day workshop will focus on speech, language and communication difficulties and how they affect performance across the curriculum and beyond.

**Workshop Content:**

Participants will learn how to identify and support students with speech, language and communication difficulties in school:

- Gain an understanding of the range of SLCN difficulties as identified by health professionals or through school's own observation and tracking systems
- Understand some of the 'jargon' around SLCN
- Explore a range of resources available to facilitate the development of speech and language skills in children and young people
- Explore practical strategies and ideas to support learning, social and emotional needs and future development.

**Target Audience:**

This workshop is suitable for teachers, SENCos and support staff working with secondary aged pupils in mainstream schools.

**Presented by:**

**Helen Cottage, Gravesham Specialist Teaching & Learning Service  
Kirsty Jewell, Speech & Language Therapist, Ifield School**

£55.00 per delegate

Lunch and refreshments are included

# COGNITIVE BEHAVIOUR THEORY IN PRACTICE

**Date: Tuesday 5<sup>th</sup> May 2020**

**Time: 09:30 – 12:30**

## **Workshop Objectives:**

Cognitive behaviour theory is a frame work for understanding the links between thoughts, emotions and behaviours. The process of cognitive behaviour theory can help young people in understanding their emotional states and challenge their negative assumptions by helping them to reframe difficult thoughts and learn how to change self-perception.

## **Workshop Content:**

The sessions will cover

- What is Cognitive Behaviour Theory and how does this differ from Cognitive Behaviour Therapy?
- How the underlying theories of CBT complement behaviour management and pastoral support tools.
- To understand key considerations when using these strategies with young people.

## **Target Audience:**

All staff with an interest or role in supporting the emotional wellbeing of children and young people in their care.

## **Presented by**

**Claire Noordally & Helen Cottage, Specialist Teaching and Learning Service**

£37.00 per delegate

Refreshments are provided

# SLEEP SOLUTIONS

**Date: Wednesday 6<sup>th</sup> May 2020**

**Time: 09:30 -12:30**

It is recognised that problems with sleeping can cause wider difficulties to the child or young person experiencing them and their families. Improving sleep can lead to families experiencing reduced stress and children and young people more able to access their learning opportunities.

This session is an opportunity for parents and professionals to explore some of the factors that may be causing sleep difficulties and to find out about practices and strategies that promote better sleep patterns.

The session will be part informative and part solution focused, giving individuals attending the opportunity to work with others and consider ways forward for their situation.

The sessions will cover

- Good sleep factors that promote getting to sleep and remaining settled
- Some commonly occurring sleep difficulties in children and young people including those with additional needs
- Group problem solving to find solutions

This session is suitable for parents and carers of children who are currently experiencing long term sleep problems and are looking for an opportunity to explore the reasons why this may be occurring and to find ways forward to improve things.

It may also be suitable for professionals working with children and families experiencing sleep difficulties who are new to role or who wish to refresh their awareness of sleep problems.

Presented by

**Claire Noordally, Specialist Teaching and Learning Service – (Communication & Interaction)**

£37.00 per delegate in Schools and Academies

£18.00 per delegate in EY Setting

# MAKATON FOUNDATION

**Date: Wednesday 13<sup>th</sup> May & Wednesday 20<sup>th</sup> May 2020**

**Time: 09:30 – 15:15**

**Aim:**

Over 100,000 children and adults use Makaton symbols and signs, either as their main method of communication or as a way to support speech. The Foundation Workshop provides a detailed introduction to the Makaton Vocabulary combining a practical approach with theory and technical information. Signs and symbols from Core Vocabulary Stages 1-4 and Additional are taught during practical sessions.

**Workshop Content:**

The lecture sessions cover: research into sign use, symbols design themes, the use and purpose of Makaton, and an overview of alternative systems of communication.

**Target Audience:**

This Foundation workshop is recommended for professionals who need to use Makaton in their work, as well as for others who wish for a more in-depth training. This workshop is an essential part of entry criteria for Makaton Regional Tutor Training.

**Presented by:**

**Carol Parry, Ifield Speech & Language Therapist & Regional Makaton Tutor**

£105.00 per delegate for this two day workshop

Lunch and refreshments are provided

# EARLY YEARS AUTISM CHAMPIONS

**Date: Thursday 14<sup>th</sup> May, Thursday 21<sup>st</sup> May, Thursday 11<sup>th</sup> June 2020**

**Time: 09:30 – 12:30**

## **Workshop Objectives:**

Participants will increase their knowledge and understanding of autism and seek opportunities to share this knowledge with colleagues and families. As a result, practitioners will be able to lead effective change in their settings that improve outcomes for children with autism and to build capacity within local EY settings.

In order to support action plans, it may be possible for participants to arrange a mentoring session following the programme of taught sessions.

## **Workshop Content:**

The sessions will explore various aspects of autism and the impact this has on educational practice. The session will develop participant's knowledge and understanding of autism and how to use effective strategies and techniques in settings.

## **Target Audience:**

Staff with the potential to act as 'Champions' for pupils with autism in their setting and facilitate positive changes.

## **Presented by:**

**Helen Cottage**

**Gravesham Specialist Teaching and Learning Service**

£45.00 per delegate

Payment must be made with booking

(We have a maximum of 12 places)

# DE-ESCALATION

**Date: Friday 22<sup>nd</sup> May 2020**

**Time: 09:30 – 12:00**

## **Workshop Objectives:**

This session will enable participants to reflect on how their behaviour can influence the behaviour of others with the intention of reducing escalations of conflicts

## **Workshop Content:**

Participants will:

- Reflect on their own classroom practice in relation to proactive classroom management
- Gain an overview of strategies to improve behaviour
- Extend their ability to effectively use verbal and non-verbal strategies to de-escalate, divert and distract
- Extend their range of other positive strategies for immediate use in the classroom
- Examine how language can affect behaviour
- Develop awareness of using a staged approach

There is no practical aspect to this session. The session will not cover examples of restraint.

## **Target Audience:**

All staff involved in teaching and learning; mainstream primary and secondary

## **Presented by:**

**Jason Owen**

**Gravesham Specialist Teaching & Learning Service**

£37.00 per delegate

Refreshments are provided

# SOCIAL STORIES AND COMIC STRIP CONVERSATIONS

**Date: Wednesday 10<sup>th</sup> June 2020**

**Time: 09:30 – 15:15**

## **Workshop Objectives:**

- To develop a greater understanding of the preparation and process involved in writing a social story
- To increase confidence and skills in using social stories and comic strip conversations to support children and young people with an Autism Spectrum Disorder

## **Workshop Content:**

This workshop will explore the use of social stories and comic strip conversations to help pupils understand social situations. It will provide participants with information about how to prepare, write and introduce a social story and how to create comic strip conversations. The workshop also includes practical elements.

## **Target Audience:**

The workshop is aimed at school staff working with children and young people who are diagnosed with autism or present with social communication and interaction difficulties.

## **Presented by:**

**Claire Noordally, Gravesham Specialist Teaching & Learning Service**

£55.00 per delegate

Lunch and refreshments are provided

# THE SMILE ASD PARENT SUPPORT GROUPS

**SENCOS - PLEASE SIGNPOST THIS SUPPORT GROUP TO ANY PARENT WHO YOU FEEL MAY BENEFIT**

**Sessions will take place on Thursday mornings 9:30 -11:45am**

***26<sup>th</sup> September 2019***

***21<sup>st</sup> November 2019***

***16<sup>th</sup> January 2020***

***5<sup>th</sup> March 2020***

***30<sup>th</sup> April 2020***

***25<sup>th</sup> June 2020***

We welcome all parents/carers/family members of children or young people with ASD, Asperger Syndrome or Social Communication Difficulties or those going through the process of a diagnosis for their child.

It will be an opportunity to meet with other parents and gain further knowledge to support your child in a caring, nurturing environment; share and exchange ideas and strategies which work well for you. Parents will also be signposted to useful local services, activities and facilities.

These sessions offer a mixture of helpful presentations by experienced guest speakers (eg from the Kent Autistic Trust) focusing on topics of interest and real concern to parents as well as more informal, social sessions. All sessions aim to provide opportunities for discussing specific issues together.

What do parents/carers say?

‘This group is very friendly and welcoming’

‘It’s great to meet other parents who understand and share the same struggles’

Flyers containing further details about individual sessions will be sent out to all local schools, nurseries and other organisations

## **Sessions led by Jane Carey**

**To book a place, please telephone 01474 536924 and request a booking form. On booking, an email and contact telephone number must be given. Booking forms are also available on the Ifield website @ [www.ifieldschool.com](http://www.ifieldschool.com)**

Sessions are free and include refreshments.

# ATTENTION ALL SENCOS!

The SENCo Forums for 2019/2020 will be held on:

## Early Years SENCo Forums

Wednesday 20<sup>th</sup> November 2019

Wednesday 18<sup>th</sup> March 2020

Wednesday 24<sup>th</sup> June 2020

## Primary and Secondary SENCo Forums

Tuesday 26<sup>th</sup> November 2019

Thursday 19<sup>th</sup> March 2020

Thursday 18<sup>th</sup> June 2020

The aim of the Forums is to provide an opportunity for SENCos to come together to discuss relevant matters and share practical advice. It is a means of networking and providing support for each other and to receive guidance and training/presentations in significant issues.

The Senco Forum has a commitment to SEND and inclusion, and to offering a solution-focussed, collaborative and mutually supportive resource.

AEN UPDATES (Dates to be confirmed)

## Transition Meetings for 2019-2020

Early Years: Thursday 14<sup>th</sup> May 2020 (1pm – 4pm)

Primary to Secondary: Tuesday 28<sup>th</sup> April 2020 (1pm – 4pm)

# SEVENOAKS AND DARTFORD TRAINING COURSES

**Further information available, please visit:**

## **Sevenoaks STLS**

The Sevenoaks STLS is based at Valence School.

[www.valence.kent.sch.uk](http://www.valence.kent.sch.uk)

## **Dartford STLS**

The Dartford STLS is based at Rowhill School.

[www.rowhill.kent.sch.uk](http://www.rowhill.kent.sch.uk)

## THE EDUCATION PEOPLE TRAINING COURSES

Early Years Training is also available from **The Education People**. For more information and to book please visit:

[www.theeducationpeople.org](http://www.theeducationpeople.org) tab cpd online

There are dates for venues in the North of the County, delegates who are willing to travel will find additional dates for the training on the website.

**Training includes: Makaton, SENCo training, Speech & Language, Behaviour training and Early Years Assessments.**

# GRAVESHAM LIFT DATES

<b>LIFT DATES 2019-2020</b>						
	<i>Term 1</i>	<i>Term 2</i>	<i>Term 3</i>	<i>Term 4</i>	<i>Term 5</i>	<i>Term 6</i>
LIFT 1	18 SEPT	6 NOV	8 JAN	26 FEB	22 APR	10 JUN
LIFT 2	25 SEPT	13 NOV	15 JAN	4 MAR	29 APR	17 JUN
LIFT 3	2 OCT	20 NOV	22 JAN	11 MAR	6 MAY	26 JUN
LIFT 4	9 OCT	27 NOV	29 JAN	18 MAR	13 MAY	1 JUL
LIFT 5	16 OCT	4 DEC	5 FEB	25 MAR	20 MAY	8 JUL
LIFT 6	17 OCT	12 DEC	6 JAN	26 MAR	21 MAY	9 JUL

<b>EY LIFT DATES 2019-2020</b>					
<i>Term 1</i>	<i>Term 2</i>	<i>Term 3</i>	<i>Term 4</i>	<i>Term 5</i>	<i>Term 6</i>
19 SEPT	5 NOV	14 JAN	3 MAR	28 APR	9 JUN
1 OCT	19 NOV	28 JAN	17 MAR	12 MAY	23 JUN

<b>SECONDARY LIFT DATES 2019 – 2020</b>					
	<i>Term 2</i>		<i>Term 4</i>		<i>Term 6</i>
	21 NOV		12 MAR		4 JUN

## VENUE HIRE DETAILS

### Venue Hire

We have a large conference room suitable for groups of up to 60 and a meeting room suitable for groups up to 15 available for hire. We offer:

- Presentation equipment including Wi-Fi, Interactive Whiteboard, Laptop and Flipchart (in the conference room) – additional cost
- Telephone, email facilities – additional cost
- Printing (25p colour copy and 5p black and white)

### Conference Room Tariff

Voluntary Organisations	£15 per hour (Maximum of £90)
Schools/Academies/KCC	£20 per hour (Maximum of £120)
Commercial	£25 per hour (Maximum of £150)

### Meeting Room Tariff

Voluntary Organisations	£10 per hour (Maximum of £60)
Schools/Academies/KCC	£12 per hour (Maximum of £72)
Commercial	£15 per hour (Maximum of £90)

### Venue Cancellation Charges

On the day:	100% venue costs
48 hours or less:	50% venue costs
1 week or less:	25% venue costs

In addition a £12 administration charge will apply for all cancellations.

### Catering

For bookings of the conference facilities an option to include lunch, at an additional cost, is available and prices start from £6.00 per head.

If you are booking a whole day workshop from the Smile brochure, then lunch and refreshments will be automatically provided unless otherwise stated. A vegetarian option is always provided.

## THE SMILE TEAM

If you would like to make a booking, be added to our mailing list or require further information, then please do not hesitate to contact the Smile Team:

Mrs Catherine Hall, Smile Centre Administrator, Ifield School

Email: [Smile@ifield.kent.sch.uk](mailto:Smile@ifield.kent.sch.uk)

Visit: [www.ifieldschool.com](http://www.ifieldschool.com)

Telephone 01474 536924

Ifield School and Smile Centre, Cedar Avenue,  
Gravesend, Kent DA12 5JT



## BOOKING TERMS & CONDITIONS

- Please complete a booking form for the course you wish to attend and email it to [smile@ifield.kent.sch.uk](mailto:smile@ifield.kent.sch.uk) at Ifield Smile.
- You will receive confirmation by email of your place on the course.
- Where a course is extremely popular we will keep a waiting list or if a course is undersubscribed we may need to cancel or re-arrange the session.
- There will be no charge for training sessions cancelled with more than 48 hours' notice but we would be grateful if cancellation could be sent by email.
- We reserve the right to change course dates and times due to unforeseen circumstances.

Please note that non-attendance or cancellation within 48 hours will be charged the full amount.



**Ifield School and Smile Centre,  
Cedar Avenue,  
Gravesend, Kent DA12 5JT**

**Telephone 01474 536924  
[www.ifieldschool.com](http://www.ifieldschool.com)**

**Email: [Smile@ifield.kent.sch.uk](mailto:Smile@ifield.kent.sch.uk)**

