

Gravesham District Plan 2017-2018

Action	Lead	When	Resources	Monitoring	Success Criteria	Evaluation/Review
Key Priority- Reduce the number of exclusions in Gravesham Schools						
Set up an Inclusion Steering Group	MB/JO	Start September 2017	ST's time	Gravesham Executive Lift	Inclusion Group to meet termly to support schools in managing pupils at risk of exclusion. Evidence of schools supporting other pupils in other schools at risk of exclusion. More pupils at risk of exclusion known to STLS in order that schools can be supported.	Autumn Term
Set up PE sessions in targeted schools to support pupils at risk of exclusion	JO	Term 2	JO's time	MB		
Facilitate school to school support through the use of individual provisions	JO	Start January 2018	STs time	MB		
STLS to share with SENCOs the need to raise pupils at risk of exclusion at LIFT Meetings. Specialist teachers to regularly review individual case lists in order that pupils at risk of exclusion are closely monitored and supported and information shared at the Inclusion Steering Group.	STs JO	SENCO Forums/LIFT Meetings/Team Meetings	STs time	MB	More pupils at risk of exclusion known to the alternative provision and schools accessing outreach support if pupils not in attendance	Spring Term
Facilitate the services of the alternative provision by publicising services at LIFT and inviting the Headteacher to be a member of the Executive LIFT	MB/JO	LIFT and Executive LIFT	MW's time and capacity	Executive LIFT	<p>Fewer permanent (PEX) and fixed term exclusions (FTE) in 2017-2018</p> <p>(2016-2017 834 FTE in Gravesham Schools and 11 PEX)</p>	Summer Term

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Key Priority –Increase the capacity of Gravesham schools when working with pupils with SEND to Improve outcomes - “Diminish the Difference”						
STLS training publicised through email reminders to mainstream schools and reminders at LIFT.	CH	Ongoing	CH’s time	MB	Increase in attendance at training with fewer schools not engaging.	Autumn Term
Training directed to specific schools at LIFT Meetings including whole school training.	STs	Ongoing	ST’s time	MB	Gravesham schools accessing HNF in line with county trends with positive outcomes for pupils with SEND.	
Sign post schools to HNF Officer at LIFT Meetings as appropriate.	ST	Ongoing	ST’s time	Executive LIFT	Evidence of more collaborative working between schools if schools are in need of support and a better awareness of the role of the Executive LIFT and district priorities.	Spring Term
STLS Lead to meet with HNF Officer and Performance and Evaluation Officer to discuss the engagement of Gravesham schools	MB	Termly	MB’s time	Executive LIFT	Schools to complete SEND Peer Reviews and have a better understanding of how to ensure SEND students make better progress.	
Develop the role of the Executive LIFT to include providing appropriate support as necessary	MB	3 x a year	Time	Executive	Attainment gap reduces in 2018 compared to 2017.	Summer Term
Facilitate Transition Days	MB	Summer Term	Time			

Set up the Peer SEND Review	MB	Term 1	MB's time	Executive Lift	90% of all cases closed by the specialist teaching and learning service are on track to achieve 75% of the targets set.	
Action	Lead	When	Resources	Monitoring	Success Criteria	Evaluation/Review
Key Priority - Increase engagement of Early Years practitioners with improved outcomes for pupils with SEND						
Ensure Early Years LIFT meetings give opportunity for practitioners to discuss individual cases and county/national agendas	HD	Termly	ST time and DISCO time	MB	New training sessions well attended. Evidence of settings aware of national and local agendas	Autumn Term
Introduce Early Years Surgeries to provide additional opportunities for Early Years Settings to access additional support	HD	Termly	ST time	MB	SENIF training well attended and evidence of appropriate SENIF applications being made. (At least 20%)	
Early Years up-dates regularly forwarded to settings in order that they are up-dated about events, training and new developments.	CH/HD	Termly	ST time and admin time	MB	Evidence of Early Years Key Workers supporting individual children in Gravesham settings with good outcomes.	
Increase the range of training for the Early Years provided in 2017 -2018 including; Positive Relationships, Supporting 2 year olds with complex needs, Risk Assessments and Care Plans, Language for Learning and Autism Champions	HD	Throughout the year	ST time	MB	Evidence of settings requesting nursery places at Ifield observation and assessment nursery	Spring Term

Deliver SENIF training and offer subsequent support visits before applications are made.	HD	Ongoing	ST time	MB	90% of all cases closed by the Early Years Specialist Teacher are on track to achieve 75% of the targets set. At least 50% of PVI settings show engagement in LIFT. At least 50% of PVI settings show engagement in training including SENCo Forums and Transition Days.	Summer Term
MAP meetings held to allocate Early Years Key workers and observation and assessment places at Ifield Nursery.	HD	Termly	ST time and DISCO time	MB		
Samples of specialist resources to be purchased to loan to practitioners e.g. weighted blankets, wobble cushions	HD	Start Term 3	£250	MB		
EY SENCo Forums to include guest speakers and topics of interest as well as networking opportunities.	HD	3X a year	ST time	MB		
Action	Lead	When	Resources	Monitoring	Success Criteria	Evaluation
Key Priority – Improve well-being support for schools						
Kent EPs to attend SENCo Forum to share training opportunity for schools	EP	Term 2	EP time	MB	Evidence of Gravesham schools attending EP training. Evidence of schools attending Well-being training and CBT training. Gravesham schools aware of the emotional well-being service and accessing resources	Autumn Term
Share the universal offer provided by HeadStart at SENCo Forums and LIFT Meetings	JH	Term 2	ST time	MB		
Well-being training provided by the STLS to include CBT.	JO/CN/HC	Term 5 and 6	ST time	MB	Evidence of schools using HeadStart resources including on-line counselling Evaluations completed after emotional well-being training	Spring Term

					identify improved confidence to support pupils with well-being concerns	
STLS to sign post schools to the newly formed emotional well-being service through the SENCo Forum and at LIFT Meetings.	MB	Term 1	Time	Executive LIFT		Summer Term
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Key Priority –Develop Specialist Teaching and Learning Service						
Monitor closely attendance at training, forums. Lift Meetings and AEN up-dates.	CH	Ongoing	CH time	MB	Evidence of all schools engaging with the specialist teaching and learning service.	Au Term
						Sp Term
						Su Term
All STs to adhere to the new protocols including arranging more regular visits prompt feedback and reviews of case lists	STs	Ongoing	ST time	MB	90% of all cases closed by the specialist teaching and learning service are on track to achieve 75% of the targets set.	Au Term
						Sp Term
						Su Term
Start external archiving process	SA	Term 1 and Term 2	SA time	MB	Active folders more easily accessible	Au Term
						Sp Term
						Su Term
Facilitate a new SENCO support Group	MB	Term 1	MB time	Executive LIFT	Evidence of new SENCOs attending and engaging with services offered. E.g. attendance at training, LIFT	Au Term
						Sp Term
						Su Term

					and referrals to outside agencies.	
Introduce Survey Monkey to collect feedback from schools after STs have closed cases	CH/MB	Term 2	MB/CH time	Executive LIFT	District Lead to have a better understanding of the impact of the STLS	Au Term
						Sp Term
						Su Term
Deliver Cygnets Training with Early Help following new procedures	HC/CN	3 times a year	Time	MB	Increased attendance of Gravesham families	Au Term
						Sp Term
						Su Term
Further extend training offer delivered by STLS to include "Sleep Solution" surgeries.	CN	Term 4/5	CN's time	MB	Parents have a better understanding of how to manage children with sleep problems.	Au Term
						Sp Term
						Su Term
SENCo Forum to be developed to promote school to school support with a particular focus on secondary schools.	JH	Term 3	ST time	MB	Evidence of schools working together to improve outcomes for Gravesham pupils.	Au Term
						Sp Term
						Su Term